

**REGULAR MEETING OF THE
HUNTLEY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
February 24, 2015**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Secretary Bayser, Trustee Mahoney, Chief Caudle, Deputy Chief Ravagnie and Attorneys Joe Miller and Vladimir Shuliga . Treasurer Olson and Trustee Davis were absent.

The meeting participants said the Pledge of Allegiance.

Public Comments: Patrick Connelly mentioned that he fell outside on January 30 and two of our firefighters from station one came over to help him up. Battalion Chief Wilson's shift was on duty; his guys did a great job, thank you.

Presentations: None

Treasurers Report: Trustee Bayser motioned to roll over two CDARS coming due, one in February and one in March seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Treasurer's Report and Accounts Payable for the month of January in the amount of \$563,020.36 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Mahoney motioned to approve the Treasurer's Report and Accounts Payable for February in the amount of \$346,276.54 seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

The Board agreed to proceed to transfer \$250,000.00 from the General Fund to the Pension Fund for liability funding to take care of the shortfall from this year's levy and we will review the amount each year.

Trustee Bayser motioned to approve the Regular Board of Trustees Meeting Minutes of December 16, 2014 as distributed seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes from the past 6 months and keep them all closed seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Correspondence: We received a thank you letter from Woodstock Fire for our help with a fire they had.

The Crystal Lake Fire Department sent a thank you letter thanking us for our participation in Operation North Pole by donating 100 wooden fire trucks and ambulances for the kids.

We received a letter from Addison Fire Department, one of their Deputy Chief's daughter past away, they sent thank you letter for our support and support of the honor guard.

The Hampshire Fire Protection District sent a thank you letter for our help with a fatal fire they had in the apartment above Dodge Motors.

Attorney's Report: Brooke Ekstrom received the non-line of duty pension, the pension fund hasn't approved the findings yet. There is no chance that she will received PLSEBA.

We checked the tax rate objection rate and the calculations are correct. We are waiting for the States Attorney to make sure there numbers are correct. We will settle with the State on the \$19.50.

Trustee Bayser motioned to approve Resolution 2015-01 SAFER Grant MOU seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve Resolution 2015-02 Side Letter of Agreement Extended Sick Time seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Chief's Report: As of today, we are a little behind last year's call numbers. We ended the year with 5715 calls which is a 13.5% increase over 2013 year. We saw 3,500 patients which is a record for the district. Also, we were under \$180,000 in overtime and 7g for 2014.

Deputy Chief Ravagnie gave the Facilities Report. We dropped 17 seconds on our call response time at station three by moving the ambulance to the first bay leaving the living area of the station. Stations two, three and four have all been made drive through. The Village of Huntley came out and pumped out the triple catch basins at all stations. Station three is getting a brand new furnace because they kept having to hit the reset button on the old furnace and financially it made more sense to replace it than to repair it.

Fire Prevention 4th Quarter Report: There were no major incidents to report. The total loss for 2014 was \$62,000.

We are installing new computer systems on the rigs. Rob has done the PMs with Barrington and all of our staff vehicles.

The Customer Service Survey has a 40% return rate for 2015. We received one survey that was a thank you for a job well done and one from someone who lives on Powder Park Ct who said the guys drive past their street all the time. We discovered that there isn't a street sign so the village said they will put one up. Also we changed the way dispatch answers the 911 calls, they will no longer double question each call. The call will transfer to SEECOM once LITHs determine the call is for Fire.

There is nothing to report from Labor Management.

Trustee Bayser motioned to approve the 4th quarter stipend request for the Board of Commissioners at \$325 each seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed. They submitted their 4th quarter minutes as well.

Brenda Kardys would like to come back on the Board of Commissioners and she has already attended one of the meetings. Trustee Bayser motioned to approve paying Brenda Kardys for attending the Board of Commissioners meetings as we have in past practices seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Chief Caudle met with the new director of SEECOM, Jason Kern. Mr. Kern came from an accredited department and is willing to help the district and work together.

There is nothing to report on Legislative.

We received the IRPF grant for \$34,014.88. The SAFER grant was submitted last Friday and the Grant for SCBAs was submitted in January.

There is nothing to report with the villages of Hampshire and Lake in the Hills.

The Village of Huntley updated their codes to the 2012 edition of the International Codes.

Harbor Chase of Algonquin is no longer going to be built, they are building something similar on Randall Rd.

There is nothing to report from the Fire Corps.

We received a check from Fire Cost Recovery in the amount of \$2,944 in January and \$2,484 for February. We received a total of \$27,000 for 2014.

There is nothing new with the Foreign Fire Tax.

All documents have been uploaded for the Accreditation Committee to get approval for a site visit.

New Business: Trustee Bayser motioned to purchase 22 sets of Carnes Structural Firefighting Gear in the amount of \$46,650.00 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Mahoney motioned to approve the hire of two part time employees, Christopher Spitzcock and Zachary Shannon, per department policy seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Chief Caudle would like to start the process to hire an Administrative Deputy Chief. The Board says to move forward.

Trustee Bayser motion to declare the 1986 Pierce/International 979 Tender surplus seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Mahoney motioned to approve the 2015 District Goals and Objectives seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

The 2014 Annual Report is in the Board packet. It has been nicely streamlined. We also had three new handouts made: A new district handout, one on slips and falls and one for the first year college student staying in a dormitory.

Our ISO Public Protection Classification Survey has been re-classified. The villages of Huntley, Algonquin and LITH are all ISO 3 across the board. Those who live under 5 miles from a fire station but no hydrants are ISO class 5 and anyone over 5 miles is ISO class 10.

The 2015 Performance Plans were expanded to include the EMS Coordinator, Fire Prevention Officer, Battalion Chiefs and the Fire Marshal.

Lt Bentley has been appointed to IAFF Honor Guard District 6 Commander.

The Union will be hosting the Second Annual St Baldrick's Fundraiser at Rookies in Huntley from 12pm – 4pm on March 15.

The district will be receiving an award from The 100 Club for Toys for Tots collection Northern Cook County Club.

The district has received a generous donation from the Frantz family for \$2,000.00 in memory of Robert Franz. We will be able to offer two scholarships to MCC for the Fire Service.

Trustee Agenda: There was no Old or New business.

Trustee Mahoney motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed and the meeting adjourned at 6:31PM.

President Milford Brown

Secretary Bonnie Bayser