

MILFORD BROWN
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Secretary

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Treasurer

JOSEPH MAHONEY
Trustee

JAMES SALETTA
Trustee



KENNETH CAUDLE
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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
October 27, 2015**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Treasurer Olson, Trustee Mahoney, Trustee Saletta, Chief Caudle, Deputy Chief Ravagnie, and Attorney Miller. Secretary Baysler and Deputy Chief Schlick were absent.

The meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: Chief Caudle presented letters of commendations to Firefighter Gitzke and Firefighter Pollnow for their assistance with the TEMS Team at Fox Lake. This is the second commendation for both. Chief Caudle and the Board thanked them for a great job. Chief Caudle also received a commendation for his work with the TEMS Team.

Trustee Olson motioned to roll over the CDAR coming due on October 29, 2015 into another CDAR seconded by Trustee Mahoney. Roll call noted, Brown abstain, all remaining voting members aye, motion passed.

Trustee Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$340,746.38 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Nancy Topalvich from American Community Bank is retiring at the end of December. The Board asked the Chief to send her a letter of thanks.

Tom Sawyer from Sawyer Falduto Asset Management presented an update of the accounts for the HFPD. Mr. Sawyer said the accounts continue to do well. The Board said to keep up the good work.

Trustee Olson motioned to approve the Regular Meeting Minutes of September 22, 2015 with one correction seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Correspondence: We received a thank you letter from Fox Lake for our TEMS assistance at the incident on September 1. A thank you card was received from the patient who passed out in church, our response time was under 7 minutes. We also received a thank you note from Home Depot. We helped out with their Fire Prevention Kids Workshop. Deputy Chief Schlick assisted in a large scale shooter training incident involving both Division 2 and 13. DC Schlick attended as an evaluator and a note was received thanking him for his help. DC Schlick is currently attending an Accreditation workshop in Bowling Green OH.

There is nothing new on Legislation.

The decision regarding Brooke Ekstrom should be December 13th.

Lt. Brian Harders has a torn ACL from pulling hose. He had surgery was last week and will be out of work a minimum of 6 months. We are doing a temporary emergency shift transfer to reduce over time.

Attorney Miller distributed a draft copy of the Tax Levy Ordinance. We will be at the same level or have a slight reduction in property tax revenue for 2016. We will finalize the Tax Levy at the November Board Meeting.

Chief Caudle was under the assumption that his contract was up but it auto renewed September 1. There was some discussion using goals and objectives as an annual review. The Board is OK with using goals and objectives as a way to evaluate Chief Caudle's job performance instead of a formal annual review.

We received the letter to Request to Negotiate from the Union. Nick Campbell is the new President of the Union, John Petty is the Secretary and Josh Koelper is the Treasurer. We continue to have a good working relationship with the Union. We will have a Meet and Greet at the Union meeting in December. We need two trustees and an alternate to work with the Union during negotiations. Trustee Olson asked to be in on the meetings along with Trustee Bayser and Trustee Saletta will serve as the alternate.

Dispatches and alarm responses are in the packet. Call volume is down considerably, we may barely make 4300 – 4400 calls for the year. District 3 is the busiest followed by District 1 and 2 and then 4. Overtime is still under the OT budget, 7g is helping a lot.

Deputy Chief Ravagnie gave the Facilities Report. The District is exploring a new water cooler with it's own filtration system. It incorporates Oxygen into the water and runs both hot and cold water. The water in the stations is not the best.

Fire Prevention had no fire loss and no injuries for the third quarter. The total dollar loss for the year is \$540,000 with no injuries or fatalities.

Rob attended the IFAMA Conference and achieved some re-certifications. Our oldest ambulance was sold to Foster Coach.

The Customer Service Program currently has a return rate of 48%. We received one complaint that said we took too long to get to the hospital and we didn't use lights and sirens. The call was a non-

emergency and we don't use lights and sirens for those calls. We received another complaint that thought our response time was too long in getting to the patient. Our ambulance broke down en route so, yes it did take longer than usual.

There is nothing new with Labor Management.

Trustee Olson motioned to approve the Board of Commissioner's stipend request as submitted for the third quarter seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed. The preliminary LT list was posted today. The final list will be posted in a few weeks after military points are applied. IO Solutions did not work out as smoothly this time with the accessors. We couldn't get accessors due to a low bid process. IO Solutions will pay any differences.

There is nothing new with SEECOM.

We requested our AFG funding and received it within 48 hours. We should have the air packs in the next two weeks.

There is nothing new with the villages of Hampshire and Lake in the Hills.

Chief Caudle met the new police chief for the Village of Huntley, Chief Porter. He had some ideas of projects he would like to do together with the fire department. Chief Porter is one of the forefathers of TEMS.

There is nothing new with the Village of Algonquin.

There is no news regarding the Fire Corps.

We received \$1,840.00 from Fire Cost Recovery.

We should be receiving our Foreign Fire Tax check shortly.

Chief Caudle is waiting for DC Schlick to return from his Accreditation Seminar to continue. Progress is slow.

Chief Caudle received an award for his work with Toys for Tots. The Smoke Trailer was delivered earlier this month. We are the only department in the area that has one like it. It is wireless, has a PA system, a generator and handicap accessible. We will be using it in schools in April.

We have accomplished over 90% of our goals and objectives for 2015. Chief Caudle is working on the 2016 goals and objects and will have them at November meeting.

Trustee Olson motioned to approve and declare surplus the 4 post vehicle lift seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed. Pingree Grove wants to buy it for \$6,500.00. We will have them sign a hold harmless and bill of sale.

Trustee Saletta motioned to purchase the SCBA Portacount Tester for \$14,545.00 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed. They will take the old one as a trade.

We have been discussing starting a Headquarters Station. We will need to do another station location study and a unit hourly service study. Chief Caudle would like to move ahead with the study if the Board agrees. The Board agrees to move forward. An appraiser came out earlier in the week to appraise station one, we should have an answer by this Friday. Chief Caudle asked the Board for direction to investigate, the Board agrees to move forward with investigating a new headquarters station. We will have Williams Architect come up with a rough estimate of what the building would look like on a plot of land. HR Green has already done environmental studies on most of the property we are exploring.

Chief Caudle will receive the St Joseph's Workers Award from the Chicago Catholic Diocese for his work with Toys for Tots next weekend at a special dinner.

The Fall Newsletter is in the mail; we have not received any phone calls on this one.

Trustee Agenda: There is no old or new business.

Trustee Olson motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed and the meeting closed at 6:31PM.

President Milford Brown

Treasurer Fred Olson