

**MILFORD BROWN**  
President

**BONNIE BAYSER**  
Secretary

**FRED OLSON**  
Treasurer

**JOSEPH MAHONEY**  
Trustee

**JAMES SALETTA**  
Trustee



**KENNETH CAUDLE**  
Fire Chief

11808 Coral Street  
P.O. Box 517  
Huntley, Illinois 60142  
847-669-5066  
Fax 847-669-0139

**Regular Meeting of the  
Huntley Fire Protection District  
Board of Trustees  
January 26, 2016**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Treasurer Olson, Trustee Baysler, Trustee Mahoney, Trustee Saletta, Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorney Miller.

The meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: Sergeant Michael Boyce and Officer James Riffe from the Lake in the Hills Police Department were presented with a Life Saving Award that was recommended from two paramedics from HFPD that were on scene. The officers properly used the AED, regaining a heartbeat, used CPR and stayed with the patient until the paramedics were ready to transport to the hospital. We appreciate their lifesaving actions by using the AED and CPR. The HFPD also thanks The Village of Lake in the Hills for their continued commitment to life safety by having AEDs on all police vehicles and continued lifesaving training.

The Board took a recess at 5:35PM. The Board reconvened at 5:43PM.

Trustee Olson motioned to approve the transfer of \$200,000 from the Money Market account into a CDAR account seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed

Trustee Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$287,907.37 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Tom Sawyer from Sawyer/Falduto gave the HFPD accounts reports. All continues to go well. The Board said keep up the good work.

Susan Coen, Auditor asked if there were there any questions regarding the HFPD 2015 Audit. There were no questions and the Board thanked Ms. Coen for her continued good work.

Trustee Bayser motioned to approve the December 15, 2015 Regular Board Meeting Minutes seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Correspondence: From a Face Book posting, a retired nurse from McHenry County contacted Chief Caudle, she is very appreciative of the job the HFPD did when she had a small house fire. She also thanked Lt Brown's Crew and said they did a great job!

We received a thank you card from the Kunde Family with a \$600.00 donation.

Chief Caudle received an email of heartfelt thanks from one of our dispatchers, Stephanie, for the great care and sincerity FF Buschbacher and a part timer gave her daughter Gracie. Gracie was bit in the face from the family dog.

Attorneys Report: The Cadillac Tax is being delayed until 2020 for health care insurance. We approved our current insurance program for three months so that we could get new pricing for January and be on a calendar year. We can't get new pricing now so we can't change programs, it will be another 90 days.

Public Duty Doctrine: The Supreme Court of Illinois is eliminating the public duty rule. A department could be found liable if you, for example, received 20 calls at once and couldn't get to them all. It could open us up to a law suit if there is a delay getting to call, not enough people on the rig etc.

Chief's report: We finished 2015 with 4598 runs, 115 calls less than last year or a decrease of 2.4%. Our calls are up this month compared to last year. Station 4 had an increase in calls as well. We sent 200,000 emails and blocked 500,000 spam. The 7G totals, over last three years, has been within \$195,000. Our goal is to keep it under \$200,000 and have done it for the past 4 years.

Deputy Chief Ravagnie gave the facilities report. We purchased a new washer and dryer for the bay floor at station one.

The 4th quarter and year end statistics are in the Board packet for Fire Prevention. Two weeks ago we had a fire at the end of Donald St. The fire was fully involved when we arrived. They are interviewing two kids as possible suspects but it seems it was not intentional. The place has been used as a kids hang out. We also responded to a fire in an exhaust fan in a bathroom, no problems or issues.

Chief Caudle gave the Apparatus Maintenance Report.

The Customer Service Survey has a return rate of 48%. We received a complaint from the sister of Chief Baker whose mom we treated. There was confusion regarding the starting of her IV and on going to the hospital. Lt Kresal followed up with them and all is good.

We had our Meet and Greet with the union for contract negotiations. We had to explain some things like taxes and how it is all figured out. The union representatives went back to do some further calculations. We are down to 4 main items to discuss. The next meeting is February 15 at station 4. There are no major issues.

There is nothing new with the Board of Commissioners.

The ETSB voted to close Harvard, Woodstock and LITH dispatch centers leaving SEECOM, McHenry and The Sheriff's Office for dispatch. All 911 calls will go to SEECOM and be routed by fire district. A trustee from the Village of Huntley was upset that when he dialed 911 he had to be transferred to another dispatch center. He said he is going to vote to change to SEECOM.

We submitted the AFG in the amount of \$145,000 for mobile radios for the rigs.

There is nothing new with the villages of Lake in the Hills and Hampshire.

A new gas station is coming to Route 47 and Freeman Rd. The new hospital will have temporary occupancy on February 1. They are still on target to open August 7. We have been using their stairwells for high rise training.

There is nothing new with the Village of Algonquin.

The Fire Corps will have training next month.

We received \$1,104.00 from Fire Cost Recovery.

The Foreign Fire Tax Committee met two weeks ago. They want to purchase two new thermal imaging cameras. A total of four cameras will be purchased, they will pay for two and the district will pay for the other two cameras. They are also purchasing a FRI Sauna to help remove the toxins from their body that occur after a fire. It comes out of their body onto their skin and they shower it off. It will be located at the Annex.

We are moving quickly with Accreditation and almost ready to finalize it. Our next meeting is February 9. Deputy Chief Schlick is doing great work on it.

The Board asked how the restoration is coming on the 1950 Huntley Engine. Deputy Chief Ravagnie said they are working on it again tomorrow. The running boards are off. Nick Campbell reached out to some restoration crews. A showed called "Garage Squad" is interested in filming and rebuilding the engine in August. The district will have to supply all the parts and have them ready for them to rebuild it. The show will do it all at the Annex. They request 5-8 of our guys to help them work on the engine.

New:

Trustee Bayser motioned to upgrade the Knox Box System in the amount of \$17,640.00 using their buyback program seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to purchase a new ambulance with a Horten chassis pending receipt of acceptable bids not to exceed \$211,790.00 seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the purchase of a Wireless Vehicle Lift System not to exceed \$53,231.00 pending receipt of acceptable bids seconded by Trustee Saletta. There was some discussion. Roll call noted all voting members aye, motion passed.

The 2016 Annual Performance Evaluations for senior staff members were in the Board packets.

The people doing the Station Location Study/UHU Study intended to have the entire report today but was only able to give some information like some hot spots. We will have a full report shortly. The UHU Study showed everything needs to be .4 we are at .32. The stations are laid out properly. The study also justifies having another ambulance at station 3 or another station on the other side of the tracks.

Verizon did a site survey for the new cell tower. They are going to propose to the Village of Huntley that they put the cell tower on the back of the Annex Building. It will need a building permit through the village.

Dr. Lee submitted his resignation letter. Chief Caudle doesn't know the new doctor, but he is pro EMS and Fire Department. There will be a Meet and Greet with the new doctor on Monday.

A draft copy of the 2015 Annual Report is in the Board packet. Deputy Chief Schlick was assigned this project. We will need to update some of the trustee photos. We are going to move forward with printing the report if the Board approves, the Board approves of it, move forward.

The Northwest Herald put out applications for Everyday Hero nominees and Chief Caudle and Battalion Chief Eeg will both be receiving one of the 2015 Everyday Hero awards along with SGT Hooten from the Huntley Police Department. Three out of the twelve awards are from Huntley. Board says congratulations. The newspaper came out and did one on one interviews with us and took photos. It will all be featured in the newspaper on February 27 and they are hosting a breakfast on March 3rd at the Crystal Lake Holiday Inn.

Chief Caudle is on the Executive Board for the Illinois Fire Chiefs. They mentioned that last year only 12 applications were received for nominations for Chief of the Year. If you know a fire chief that should be nominated tell their Board to nominate them. Attorney Miller said he will mention it at the meeting next weekend.

In the past we used donations as scholarships. This year we would like to use it for one of our Firefighter's kids. The process will be the same, to write an essay to a committee. Maybe we could establish a foundation? Board says to go ahead, Attorney Miller will send some information on establishing a not for profit foundation. The trustees authorize the chief to move forward to establish a foundation.

Chief Caudle asked if the board mind if the deputy chiefs ran some of the Board meetings in case he gets stuck down in Springfield. They will do it all from putting the packets together to running the meeting. The Board is OK with the deputy chiefs handling the entire process.

Trustees Old Business: Trustee Saletta received a bill for the McHenry County Trustees Association. Do we want to continue with them? The general consensus is to continue to participate in the McHenry County Trustees Association.

New: Trustee Olson would like to nominate Chief Caudle for the Illinois Fire Chief of the Year award. The application is online, Deputy Chief's Schlick and Ravagnie will assist the Board with the application.

Trustee Olson motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed and the meeting closed at 7:28PM.

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President Milford Brown

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Secretary Bonnie Bayser