

MILFORD BROWN
President

BONNIE BAYSER
Secretary

FRED OLSON
Treasurer

JOSEPH MAHONEY
Trustee

JAMES SALETTA
Trustee



KENNETH CAUDLE
Fire Chief

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
April 26, 2016**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Treasurer Olson, Secretary Bayser, Trustee Saletta, Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorney Miller. Trustee Mahoney was absent.

The meeting participants said the Pledge of Allegiance.

Public Comments: Pat Connelly, representing The American Legion, is requesting an ambulance and engine for the Memorial Day Parade. Chief Caudle granted the request.

Mack Titus informed us that our 2010 - 2015 taxes have increased by 23% but McHenry College is up 52,000%. Mr. Titus brought along his neighbor Kevin Kelly.

Presentations: Tom Sawyer, from Sawyer Falduto gave an update of the Huntley Accounts. We had a nice quarter across all the funds. Everything is looking good. Any questions? Trustee Saletta asked, how liquid are the funds? Mr. Sawyer said the funds are completely liquid.

Trustee Olson motioned to roll over and reinvest the CD coming due on May 5th seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all remaining voting members aye, motion passed.

Trustee Olson motioned to accept the Treasurers Report and Accounts Payable in the amount of \$457,148.98 seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of March 22 as distributed seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of March 22 and keep them closed seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Correspondence: Chief Caudle received a letter from FF Todd Miller recognizing and thanking FM Madziarek for all the help he has given to him recently and throughout the years and that he has been a great role model to him.

We received a thank you card from SEECOM for remembering them during Dispatcher's Week.

Attorneys Report: There are several bills about to be signed that will affect the fire department. The bills are listed in the Board Packet.

Trustee Bayser motioned to approve R2016-03 with SEECOM seconded by Trustee Olson. Roll call noted all voting members aye, motion passed. There was some discussion.

Tax Extension: The District received our extensions. We received everything we asked for without asking for an increase.

A draft copy of the 2016-2017 Budget will be on file for 30 days and will be published in the newspaper.

We received a notice that the State of Illinois over paid the Personal Property Replacement Tax to everyone in the state. They will get their money back by reducing the payment year by year instead of us paying it back.

Chiefs Report: We currently are on pace for 5000 runs for the year. There has been a slight increase for calls at Del Webb. OT and 7G on track as well. We may see an increase on OT with Lt Kresal's retirement.

Deputy Chief Ravagnie gave the facilities report.

Deputy Chief Schlick gave the fire prevention report. He has spending some time at the new hospital doing some training with the shifts.

Deputy Chief Schlick gave the maintenance report.

The Customer Service Survey has a 48% return rate.

We met with Labor Management to discuss some small issues.

Trustee Saletta motioned to approve the 1st quarter stipend request for the Board of Commissioners seconded by Trustee Olson. Roll call noted all voting members aye, motion passed. Commissioner Angerame submitted a letter stating that his term is up and would like to be reappointed to the Board of Commissioners. His term is up in May and this will have to be finalized at the May meeting.

Algonquin/Lake in the Hills Fire is thinking of going with McHenry City for their dispatch service due to their financial situation.

We submitted a grant for portable radios but there is no news yet. We received a check from the Illinois Public Risk Fund for an overpayment due to miscalculations on their part.

The villages of Lake in the Hills, Hampshire, Huntley and Algonquin have nothing new to report.

There is nothing new regarding Fire Corps.

We received \$4,048.00 from Fire Cost Recovery.

The Foreign Fire Tax had a meeting but no action was taken.

The Accreditation process is in full swing. The site visit will be June 5th -9th.

We are working on a new job description for the EMS position. We have looked at previous job performance sheets and added any new items in the job description. We would like to post the job description soon and move forward with it. The candidates will interview with senior staff. The job description will go to Labor Management.

Brian Harders is back to full duty and on shift again which leaves one member off. Brian had his fitness evaluation and fit for duty which is required for any missed time over 90 days.

New Business:

Trustee Olson motioned to approve the Property, Auto and Casual with Corkill Insurance, in the amount of \$48,832.00 seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to declare surplus old lawn equipment and a salt spreader seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to declare surplus old Scott SCBA's and sell them to Dalmatian seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

We received a check in the amount of about \$50,000 for the staff vehicle that was totaled which is the total replacement value. A notice, announcing the bid process, has been published in the newspaper. The bids are due Tuesday May 2. To be discussed in closed session.

We received plans for the new station. We will be meeting with the architect tomorrow and then need to meet with the developer.

Chief Jim Grady is retiring after 40 years of service.

The Huntley Fire Protection District will host it's first Blood Drive May 21. If you give a pint of blood, Baskin Robbins will give you a pint of ice cream. Chief Caudle has set a goal for the department of 50 pints of blood.

Old: Trustee Olson asked what will happen to the thank you from FF Miller thanking FM Madziarek. Chief Caudle said it will go into his personnel file. Trustee Olson believes FM Madziarek should get a letter of commendation.

New: Trustee Saletta attended an Active Shooter presentation, should we have vests for the fire department personnel? Chief Caudle believes we don't need them at this time. Our guys are trained quarterly on this issue and feels they aren't concerned about it at this time.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss appointment, employment, discipline, performance or dismissal of specific employees, collective Bargaining matters or consideration of salary schedules for one or more classes of employees inviting in Chief Caudle, Deputy Chief's Ravagnie and Schlick seconded by Trustee Olson. Roll call noted all voting members aye, motion passed and the meeting ended at 6:36PM.

The Regular Meeting of the Board of Trustees reconvened at 6:55PM.

Trustee Bayser motioned Chief Caudle to begin procedures for the hiring of an EMS Coordinator for the District seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to authorize the purchase of a new vehicle for Chief Caudle seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to adjourn the Regular Meeting of the Board of Trustees seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed and the meeting adjourned at 6:58PM.

President Milford Brown

Secretary Bonnie Bayser