

MILFORD BROWN
President

BONNIE BAYSER
Secretary

FRED OLSON
Treasurer

JOSEPH MAHONEY
Trustee

JAMES SALETTA
Trustee



KENNETH CAUDLE
Fire Chief

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
July 26, 2016**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Treasurer Olson, Secretary Bayser, Trustee Mahoney, Trustee Saletta, Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorney Miller.

The meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: Tom Sawyer, from Sawyer/Falduto presented an update of the Huntley Accounts. Things are going pretty smooth right now. Stay the course. The Board thanked Mr. Sawyer and told him to keep up the good work.

Trustee Olson motioned to approve the HFPD accounts and roll over the CDAR coming due on 8/4 at the appropriate time seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all voting members aye, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$270,590.37 second by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of 4/26/2016 as corrected and keep them closed seconded by Trustee Olson. Roll call noted, Trustee Mahoney abstain, all voting members aye, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of 6/28/16 seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes from the past 6 months as corrected and keep them all closed seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed.

Correspondence: This was a busy month with many thank you letters and phone calls. At Rib Fest a resident talked to one of the crew regarding Lt Wojtowicz and how wonderful he was with their child. We received a thank you note for our help with the Mataya family who were stuck on I90 with 2 boys that are disabled, they called the mayor to thank them. There was an article in the paper regarding the Huntley Police getting life-saving awards. A thank you letter from a CO call for station 2. A thank you letter from the Lake in the Hills Police Department regarding our help with their Safety Camp. A thank you letter from the Huntley Police Department for participating in their Donut eating contest for Special Olympics. Multiple residents came by and shook our hands to thank us at the opening of the new Dunkin Donuts.

Attorneys Report: There has been an addendum to the Open Meetings Act, any closed meeting recordings need to stay on the premises, locked and in a fire proof container. In 18 months, if you have released the minutes and the events are done then you of can get rid of the recordings.

The Ekstrom case was ruled in favor of the District/Pension Fund by upholding the non-line of duty pension. She has 30 days to appeal, if she doesn't appeal then go ahead and destroy the recordings. A new bill was signed by the Governor called the Local Government Expense Act which sets limits on reimbursements, the policy goes into effect January 1, 2017. The Board will need to pass an ordinance at the next meeting. The Board will determine what they want to set for the limits. The District is allowed to reimburse the attendees of the FRI Accreditation trip in August. There was some discussion regarding the reimbursement ordinance. Chief Caudle said McHenry County has a travel ordinance that we can glean information from.

When we purchased the chief's vehicle in April we didn't purchase the lowest bid because the wait for the lowest bid vehicle was going to be too long. Chief Caudle received a verbal approval from Attorney Miller and Trustee Brown to proceed with the purchase of the non-lowest bid vehicle. Trustee Olson motioned that the Board is making a finding that the lowest bid was not accepted for the Chief's new vehicle because the vehicle was going to take ten weeks to purchase seconded by Trustee Saletta. Roll call noted, Trustee Mahoney abstain, all voting members aye, motion passed. There was some discussion.

Chiefs Report: Dispatches and alarms are in the Board packet. Mostly EMS. 7g/OT still on track but are a little over with the Lieutenants taking vacations and having acting lieutenants off as well.

Deputy Chief Ravagnie gave the Facilities Report.

Chief Caudle gave the Fire Prevention Report no major incidents over \$10,000. Total losses \$15,000 for year. No fatalities.

Chief Caudle met with Genoa/Kingston regarding a maintenance contract.

The Customer Service Survey has a 46% return rate.

The Safety Committee Report is in the Board packet.

We met with Labor Management to finalize the promotional matrix for the Battalion Chief testing. The 7g/OT verbiage was finalized. We will have a resolution on this to approve at the next

meeting. The Union golf outing will be the last week in August, all proceeds will go to Huntley Police Officer LJ Marek for support for him and his family while he battles cancer.

Trustee Bayser motioned to approve the 2nd Quarter Stipend Request for the Board of Commissioners seconded by Trustee Mahoney. Applications for the Battalion Chief testing is due in August 1. We currently have 3 out of 9 apply so far.

SEECOM has hired several new dispatchers, they are still in the learning phase.

There is nothing new with grants.

There is nothing new with the villages of Hampshire and Lake in the Hills.

The dedication of the Veterans Memorial in Huntley was well attended. We will be holding an active shooter drill with Huntley Police next week. August 2 is National Night Out. There will be a softball game between the Huntley Fire vs Police Departments. The Huntley Mall is closing, they will be bulldozing it and building a hotel. Alden started building next to station 3. The hospital opens August 9 at 7:00. There is no reason to change host hospitals at this time.

There is nothing new with the Village of Algonquin.

We need to schedule a make-up meeting for the Fire Corps.

We received a check from Fire Cost Recovery \$2,944.00

We will ask the Foreign Fire Tax to purchase new picnic benches for the fire houses.

We received the Final Report from Accreditation, it is in the Board Packet. This report represents the findings of the peer assessment team that visited the Huntley Fire Protection District. There were minimal changes. We will be leaving for the airport for FRI from the Annex at 4:45 AM.

18. Other: Bike Across America: The District was approached by the Sheriff's Office who asked us to raise the aerial ladders with the Flag, unfortunately it was too windy that day to raise the flag.

Oral interviews start tomorrow morning for the EMS Position. The Assessment Center is scheduled for next week.

The Knights of Columbus is having a First Responders Mass on August 27 for all area jurisdictions.

Huntley FPD Combat Challenge Team took second place in team and second in relay in NJ. They will be presenting the Board with another plaque at the next meeting.

The District will be hosting a Fall Open House at Station #1 in October. The village will close Coral St. so we can park the engines on the street.

The District is hosting a Blood Drive this Saturday 9-1 at Station 4. The Fall newsletter will be out the first week of October.

New

Trustee Olson motioned to approve 8 part time employees: Andrew Saxer, Eric Sutherland, Jack Trimble, Darren Taylor, Kyle Stadie, Jake Deckert, Alyssa McLaughlin and Frank Nunez per district policy seconded by list names seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

A motion to approve the one year employee review of Deputy Chief Schlick was put on hold for Closed Session.

The Deputy Chiefs met with the attorney for the Regency Square Property Owners Association and the other businesses in the area about forming an association. It was unanimous, no one was interested in forming an association.

The District will be hosting a Brian Carey LODD Presentation on August 31, 2016 at the Cosman Center. The event is free. We will look into taping the event.

Pokémon Go Reality Game, station one at John Winkleman's Memorial and at station four are part of the game.

Trustees Agenda
Old Business: None

New Business: Trustee Bayser motioned to approve the appointment of Mr. John E. Davis for the remainder of Trustee Mahoney's unexpired term starting August 1, seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Saletta said thank you to Chris Mackie who yearly, has donated to the Illinois Fire Chiefs Association in Mr. Saletta's name.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss: Appointment, employment, discipline, performance or dismissal of specific employees, collective Bargaining matters or consideration of salary schedules for one or more classes of employees inviting in Mr. John Davis, Chief Caudle and Deputy Chief Ravagnie seconded by Trustee Mahoney. Roll call noted all voting members aye, motion passed and the meeting ended at 6:56PM.

President Milford Brown

Secretary Bonnie Bayser