

MILFORD BROWN

President

BONNIE BAYSER

Secretary

FRED OLSON

Treasurer

JAMES SALETTA

Trustee

JOHN DAVIS

Trustee



KENNETH CAUDLE
Fire Chief

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
September 27, 2016**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were President Brown, Treasurer Olson, Secretary Bayser, Trustee Saletta, Trustee Davis, Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorney Miller.

The meeting participants said the Pledge of Allegiance.

Public Comments: Pat Connelly represented the Huntley FPD at the August 19 IFSA booth at the Illinois State Fair, school had already started, half of the place was flooded so we closed up at 1:00PM. The American Legion purchase the white frame building next to the Legion and sold it to the Village of Huntley.

Terry Hora - The new senior residence is being built, how we will the fire department handle the extra calls? With Bill Kresal gone, how do we register for CPR? Call the main line to register for CPR classes. We are working on a plan right now, waiting on a head count on how many people they will house at the new senior residence. We will have more information as it gets closer to completion.

Presentations: None

Trustee Olson motioned roll over the CDARS coming due 9/29 and 10/20 at the appropriate time seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all remaining voting members aye, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$318,110.63 seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Saletta looked into some of the local CD rates. The best they can do at the bank is .6%. Talked with John Falduto, he said he would sit with us to go over a cash flow process. We will set

up a meeting with John Falduto including Chief Caudle, Trustee Olson or Brown and Trustee Saletta.

Trustee Bayser motioned to approve the Regular Meeting Minutes of August 9, 2016 as distributed seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of August 9, 2016 and keep them closed seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

The Board tabled the open and closed Special Meeting Minutes of 9/13.

We received a letter of thanks from a Huntly Citizens group. They originally sent the letter to the Village of Huntley which included the fire department.

We received an email from a grateful mom and dad whose son we helped and he made a full recovery.

McHenry County Sheriff's Office sent a thank you letter for our assistance with "Cycle Across Illinois".

We received a thank you letter from Chief Heimsoth from the Union Fire Protection District for our help with a structure fire.

We received three thank you letters from the Elgin Fire Department and one from a family also in Elgin that we gave assistance to.

We received a letter from Mike Chandler who was the lead in our site review for Accreditation commending us on our department's professionalism and meeting and exceeding the high standards of Accreditation.

We also received a letter from Chief Jim Arie from the Barrington FD congratulating the HFPD on receiving Accreditation.

The HFPD attended the Del Webb 9/11 Flag Memorial.

Attorneys Report:

Mr. John Davis was given the Oath of Office by Attorney Miller for Trustee of the Huntley Fire Protection District Board of Trustees.

The Board held an election for officers for the Board of Trustees:

President Milford Brown

Secretary Bonnie Bayser

Treasurer Fred Olson

Trustee Saletta motioned that the current incumbents are to remain in their current positions seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

The EAV increased about 5.7%. All funds will mostly stay flat with the exception of the pension fund. Levies don't have to be filed until the last Tuesday in December. Draft for the board next month October to approve in November.

Chief's Report: We had 385 runs for August nothing outside the norms. YTD we have had 3,100 calls and are on track for over 4,700 calls for the year. The call volume for Del Webb was 35% with 85% of that EMS related. OT/7G are on target from last year.

Deputy Chief Ravagnie gave the Facilities Report.

Chief Caudle gave the Fire Prevention Report.

Chief Caudle gave the Apparatus Maintenance Report.

The Customer Service Survey return rate is 48%.

There is nothing new with Labor Management.

The Safety Committee did not meet this month.

The Battalion Chief candidates still have the assessment center to complete. The final list should be posted around 10/31.

There will be a SEECOM meeting October 3. The Huntley Police have moved up their time frame to join SEECOM to March instead of July. Our contract will be up for renewal in February 2017.

We are applying for a grant under the IDPH for EMS. The AFG opened, we are putting in for radios again around \$145,000.

There is nothing new with the villages of Hampshire and Lake in the Hills.

The Open House is scheduled for October 8 at station one. We received our permit to close Coral street.

There is nothing new with the Village of Algonquin.

The Fire Corps met last week. Battalion Chief Eeg, Lt. Larsen, Firefighters E. Smith and Mueller demonstrated a water shuttle drill.

We received a check from Fire Cost Recovery Program for \$1840.00.

There is nothing to report from Foreign Fire Tax. We received the new picnic tables, there are photos in the Board packet.

Personnel Issues to be discussed in closed session.

New:

Chief Caudle worked with Corkill Insurance to negotiate down the new rates from 19% to 9.9%. We budgeted for 20%. We are limited to BCBS because everyone else will triple our rates due to our large claims. Trustee Olson motioned to approve the annual medical insurance program for health, dental and vision in the amount of \$1,036,884.24 with Corkill Insurance seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed. Since we are going through a broker we don't have to bid for health insurance.

Trustee Olson motioned to approve the purchase of a 2016 F450 Foster Coach Ambulance through the bid process in the amount of \$216,914.00 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Director of EMS, New Hire Shift Replacement, Staff Promotion and Future Station Update will be discussed in Closed Session.

The Center for Public Safety Excellence purchased a brick for us at the National Fallen Firefighters Memorial Park in Emmetsburg VA for our Accreditation.

The flyer is in the Board packet for the Open House on October 8 from 10AM-2PM at station one.

The Fire Line Newsletter went to press this week and will be out in October.

The American Legion is having an appreciation breakfast for first responders on October 1.

An article was in the Elgin Courier News regarding the First Responders Mass at St. Mary's Church.

The Board had previously asked for a tour of the new hospital. Now that the hospital is open, they are reluctant to do a tour with patients in the house. Chief Caudle will continue to pursue the tour.

Deputy Chief Schlick will be attending his final Executive Fire Officer class October 9 – October 22.

OLD: Trustee Bayser asked about putting an American Flag outside of the Annex. Chief Caudle will get pricing for a pole and installation and bring it back to the board. Trustee Saletta asked how the antique vehicle is progressing. Firefighter Nick Campbell said they haven't done much in the last two months but will start up again shortly. The team that participates in the Firefighter Challenge got back Sunday night, it was held in the Ozarks and they took first place.

New: FYI, Metro Chiefs Installation Luncheon is December 1, let Chief Caudle know if you can attend.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and go into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees; collective bargaining matters or consideration of salary schedules for one or more classes of employees; purchase or lease of real property or setting of a price for sale or lease of district property inviting in Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorney Joe Miller seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed and the meeting ended at 6:16PM.

Trustee Davis motioned to return to open session. Roll call noted all voting members aye and the meeting opened at 7:07PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Trustee Saletta, Chief Caudle, Deputy Chief Schlick, Deputy Chief Ravagnie and Attorney Joe Miller. Also present in the audience were the following;

Bill Gitzke
Kelly Gitzke
Michael Pierce
Art Thompson
Nick Campbell
John Petty
Shane Boehmke

Motion made by Trustee Saletta to approve Chief Caudle light duty after medical clearance post operatively, seconded by Trustee Olson . Roll call noted, President Brown-Nay, Trustee Saletta-Aye, Secretary Bayser-Aye, Treasurer Olson-Aye and Trustee Davis-Aye. The motion approved by a 4-1 vote.

Attorney Miller asked for a motion to approve Lt. Brian Harders as EMS Coordinator. Motion made by Trustee Davis to do so. Motion died for lack of second.

Trustee Olson motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Davis. Roll call noted, all voting members aye, and the meeting ended at 7:14PM.

President Milford Brown

Secretary Bonnie Bayser