

MILFORD BROWN

President

BONNIE BAYSER

Secretary

FRED OLSON

Treasurer

JAMES SALETTA

Trustee

JOHN DAVIS

Trustee



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**Special Meeting of the
Huntley Fire Protection District
Board of Trustees
August 15, 2017**

Trustee Brown motioned to open the Special Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, Trustee Davis, Chief Caudle, Deputy Chief Ravagnie, Deputy Chief Schlick and Attorneys Ottosen and Shuliga.

Meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: None

Treasurers Report: Trustee Olson motioned to roll over the CDAR coming due 9/21 at the appropriate time seconded by Trustee Davis. Roll call, Trustee Brown abstain, all remaining voting members aye, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$198,244.34 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Sue Cohen is in the middle of the audit. There are no issues as of today.

Trustee Bayser motioned to approve the Regular Meeting Minutes of July 18, 2017 as distributed seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Correspondence: We received many thank you letters this month, they are all in the Board Packet.

Attorney Report: Nothing for Legislative Report

The Arbitration Hearing was Friday. The arbitrator had a "pre-meeting" meeting before it all began to try and settle it without having to use the witnesses. The Arbitration Order, without evidence, said the district didn't violate the

contract and the written disciplinary report is to stay in the file for four and a half years. There was some discussion. We had to give back the pay for the suspension day. Everything has to be documented in the future.

Chief's Letter to be discussed in Closed Session.

Chiefs Report: July calls still about 3 1/2% up from last year. Nothing out of the norm. School starts next week so may have an increase in calls. Call volume for Del Web is 39.3%. EMS saw 365 patients.

Deputy Chief Ravagnie gave the Facilities Report.

Chief Caudle gave the Fire Prevention Report. October 7 is our Open House at station 1. It coincides with Huntley's Farmers Market and Com Ed will be out there as well. Because we had a booth set up with flyers at our last Open House, the Safer Grant will cover our expenses. We received \$21,000 from the Safer Grant, which includes 100% of new part time employee expenses and the Open House.

Chief Caudle gave the Apparatus Maintenance Report.

The Customer Service Survey has a return rate of 49%. There were some minor issues which Deputy Chief Schlick covered.

There is nothing to report with Labor Management.

The Safety Committee held their meeting June 28, the Review Board Minutes are included in the Board packet.

Board of Commissioners: Lieutenant testing is underway. We went over the tallying of the numbers, Chief's points have been added, tomorrow is orientation for the Assessment Center in September. We should have the final list posted just before Thanksgiving. There are 14 out of 22 possible candidates taking the test. Trustee Bayser motioned to approve the bill for I/O Solutions for the written and assessment center in the amount of \$4,966.66 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

SEECOM was featured in an article of Journal of Emergency Dispatch because they have received double (two) accreditations.

Grant Applications: We submitted the request for funds and received them two days later. We received \$21,000 from the SAFER grant for turnout gear, fingerprinting, OT, background checks. We are still trying to figure out what to apply for with the AFG Grant.

There is nothing to report from the villages of Hampshire and Lake in the Hills.

At the Village of Huntley Board Meeting one of the comments from a Trustee expressed concerned about the number of apartments, if the "look" would go with downtown and should the fire department be involved in the plan. Chief Caudle will call Dave Johnson for clarification. We are still working with the attorneys with the contract and blank spots.

There is nothing from the Village of Algonquin.

September 18 is the last meeting for the Fire Corps.

We received a check in the amount of \$1,184.00 from Fire Cost Recovery.

The Foreign Fire Tax Committee had a meeting yesterday. Crystal Lake Fire Department is not going to accept the 2% they want to put the funds in the General Fund instead of Foreign Fire Tax. Our FFT Committee takes it a little differently they have purchased gear dryers for all stations, supported people attending a class in Champaign. They helped pay for Flow Meters. They will be hosting a seminar to discuss the Charleston Fire on January 17 and Sara Gura, will be presenting a mental health program for members and families at Pine Crest. The Committee purchased saunas, and a large diameter hose roller, helped pay for half the cable bill and a portion of the newspaper subscription and the new water system. We have a great FFT Board. The FFT Board will be holding elections in September.

The three new full time hires started Monday. We will hold the Oath of Office at the September Board meeting.

A Photo of the HFPD National Night Out softball winners is in the Board packet.

We filed our first Annual Compliance Report for Accreditation. If the report is unacceptable to them they can take away our Accreditation.

Insurance premiums with BCBS started with a 14% increase, they came back with 11.5% and are now at 9.2%. Chief Caudle will be meeting with Corkill tomorrow to see what else we can do to lower our premiums. We found a better policy for dental and vision with better coverage and 12% cheaper. We will renew these policies in October, I will present the numbers at the next Board meeting.

Deputy Chief Schlick is working with ISO trying to get a Class 1 but we can only go down one number at a time. We should have no problem getting Class 2. We will then have a great baseline to receive a 1 in the future.

New: Trustee Saletta motioned to approve the Tree Improvements for all stations with Ruth Landscape in the amount of \$5,380.00 seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustees Agenda
Old: None

New: Trustee Saletta asked what the square footage will be on the new station: 32,000. It will be two story with four - five bays. Deputy Chief Ravagnie will send pictures to the Trustees to get an idea of what it will look like.

Trustee Bayser motioned to close the Special Meeting and move into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees inviting in Attorneys Ottosen and Shuliga seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed and the meeting ended at 6:12PM.

Trustee Brown motioned to reconvene the Special Meeting of the Board of Trustees at 7:26PM.
Roll call noted: present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, Trustee Davis, Chief Caudle, Attorney's Karl Ottosen,, and Vladimir Shuliga, JR.

Motion made by Trustee Davis to accept Chief Caudle's letter of resignation and requested to seek Battalion Chief Position, as provided by statute, and place him on paid administrative leave effective immediately, pending investigation and possible disciplinary action seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Motion made by Trustee Davis to appoint Deputy Chief Ravagnie as Acting Chief effective immediately, seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Motion made by Trustee Davis for the Attorney and Acting Chief to take all necessary steps to complete investigation of further disciplinary action, seconded by Trustee Saletta. Roll call noted all voting members aye, motion passed.

Trustee Davis motioned to close the Special Meeting of the Board of Trustees seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed and the meeting ended at 7:35PM.

President Milford Brown

Secretary Bonnie Bayser