

**MILFORD BROWN**  
President

**BONNIE BAYSER**  
Secretary

**FRED OLSON**  
Treasurer

**JAMES SALETTA**  
Trustee

**JOHN DAVIS**  
Trustee



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**Special Meeting of the  
Huntley Fire Protection District  
Board of Trustees  
September 19, 2017**

Trustee Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were Trustee Brown, Trustee Baysler, Trustee Olson, Trustee Davis, Acting Chief Ravagnie, Deputy Chief Schlick and Attorney Shuliga. Trustee Saletta was absent.

The Honor Guard presented the Colors. The meeting participants said the Pledge of Allegiance.

Presentations: Acting Chief Scott Ravagnie thanked the members of the district for all their time and efforts. He introduced the Board of Trustees and the Board of Commissioners. Acting-Chief Ravagnie called Anthony Pompa forward and he introduced his guests. Commissioner John Angerame administered the Oath of Office. Acting Chief Ravagnie pinned Tony's badge on his uniform.

Coltin Thomas came forward next, he introduced his guests. Commissioner David Hopkins administered the Oath of Office. Coltin's mother pinned his badge on his uniform.

Kevin Billenstein then came forward and introduced his guests. Commissioner John Angerame administered the Oath of Office. Kevin's wife pinned his badge on his uniform.

The Board took a refreshment break at 5:40PM. The meeting resumed at 5:55PM.

There were no public comments.

Kali Ortega from Corkill Insurance presented the upcoming changes for the district's health care insurance. We will continue with BlueCross BlueShield with the same plan and a 9.2% increase over last year. Met Life will be the new provider for dental and vision with lower rates. The Board says it all looks good. Thank you for your time!

Susan Coen to be discussed in Closed Session.

Trustee Olson motioned to roll over the CDARS coming due 9/28 and 10/19 at the appropriate time seconded by Trustee Davis. Roll call noted, Trustee Brown abstain, all remaining voting members aye, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$438,830.36 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of 8/15/17 as distributed seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve and keep closed the Closed Meeting Minutes of 8/15/17 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the Special Meeting Minutes of 9/12/17 seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve and keep closed the Closed Meeting Minutes of 9/12/17 seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Correspondence: We received a thank you letter from Woodstock Fire thanking us for helping them with a structure fire.

Attorney Report: Legislative Report, state changes were made to “appointment of a fire chief”.

Station One Land Contract to be discussed in Closed Session.

Chief’s Administrative Leave to be discussed in Closed Session.

Chief’s report: We had 406 calls for the month, 3,482 calls YTD. All reports are in the Board packet. Del Web is 39.65% of our call volume for August. EMS: Huntley Hospital receives 97% of our call volume. Overtime is currently high because we do not have enough acting lieutenants, but the new Lieutenant’s list should improve this.

Acting Chief Ravagnie gave the Facilities Report.

Deputy Chief Schlick gave the Fire Prevention and Buildings Report. Plans have not been submitted yet for Panera Bread. The old Weber Stevens building is in the process of making some improvements.

Acting Chief Ravagnie gave the Apparatus Report.

The Customer Service Survey has a 48% return rate and currently no complaints.

Labor Management: We are working on some wording which has been on their agenda for some time.

The Safety Committee is meeting tomorrow, we will have their report for the next Board meeting.

Deputy Chief Schlick gave the report for the Board of Commissioners. The assessment center was completed last week with 6 assessors. The written exam is the second week in October. We will put together shift changes by the 31<sup>st</sup> of October. The entire process should be wrapped up around November 7.

There are no issues to report with SEECOM.

There is nothing new with Grant Applications.

There is no news regarding the villages of Hampshire and Lake in the Hills.

The Village of Huntley's Farmers Market will be open on October 7 which coincides with our Open House, the hours are 9AM-1PM. Huntley Fall Fest starts this Thursday through the weekend.

There is nothing new with the Village of Algonquin.

The Fire Corps had their "thank you" dinner last night and the group disbanded.

We received a check in the amount of \$4,848.00 from Fire Cost Recovery.

The Foreign Fire Tax will meet again in November or December.

The Ruth family donated a whole cow to the department. We divided it for each shift and station. The shifts signed thank you cards plus we gave them coins, glasses and t-shirts.

October 8 and 11th is the conference in Peoria, Acting Chief Ravagnie and Battalion Chief Eeg will be attending this year. They will pick up the new command vehicle while down there. The Board approves but will put it on the agenda for months Board meeting.

New:

Trustee Bayser motioned to declare surplus 7 Philips HS FRZ AED's and authorize Acting Chief Ravagnie to dispose of them properly seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to declare surplus computer mounts and dispose of them properly seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to declare surplus 20 old radios selling 8 of them to Pingree Grove at \$100.00 each and try to sell the remaining 12 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Davis motioned to declare surplus 37 lengths of hose and dispose of it properly seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to declare surplus the Humvee roof and dispose of properly seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to approve the MetLife Vision/Dental Insurance in the amount of \$114,213.00 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the BlueCross BlueShield Insurance Renewal in the amount of \$1,184,347.00 seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to approve lettering and striping of the Training Officer's vehicle and the new Command Vehicle from Fraser Auto Art in the amount of \$2,375.00 seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the purchase of new tires from Goodyear Commercial Tire in Rockford in the amount of \$7,475.80 seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to approve the purchase of new uniform badges from Today's Uniforms in the amount of \$11,192.00 the approval is contingent on the Foreign Fire Tax paying half the bill seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Olson motioned to approve the purchase of new key card readers from M&C Lock and Key in the amount of \$6,340.00 for stations 2 and 3 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Trustee Davis motioned to approve school reimbursement for Lieutenant Robert Smith in the amount of \$312.00 per district policy seconded by Trustee Bayser. Roll call noted all voting members aye, motion passed.

Trustee Davis motioned to approve tuition reimbursement for Nick Campbell per district policy seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to purchase 7 Zoll Medical AEDs in the amount of \$9,076.62 seconded by Trustee Olson. Roll call noted all voting members aye, motion passed.

Trustee Bayser motioned to approve the purchase a new light bar from [Sirenet.com](http://Sirenet.com) in the amount of \$2,100.00 seconded by Trustee Davis. Roll call noted all voting members aye, motion passed.

Other: The video laryngoscopes we purchased have been a big help, you can easily see and go right where you need to be. We have had 3 saves out of 6 with the new scopes.

Old: Trustee Olson received a phone call from a resident wanting to know if she can have a pre-approved, authorized, notarized sheet next to her if she were to be unconscious to be able to go to Sherman Hospital. Attorney Shuliga said no, there is a state law states that she is to be transported to the closest hospital.

New: Trustee Davis asked about the design of the new station.

Trustee Davis motioned to close the Special Meeting of the Board of Trustees and move into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees, purchase or lease of real property or setting of a price for sale or lease of district property and a meeting with an external auditor to discuss internal control weaknesses and identification of potential fraud risk areas, inviting in Acting Chief Ravagnie, Deputy Chief Schlick, Attorney Shuliga and Auditor Susan Coen seconded by Trustee Olson. Roll call noted all voting members aye, motion passed, and the Special Meeting ended at 6:44PM.

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President Milford Brown

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Secretary Bonnie Bayser