



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees January 23, 2018

Trustee Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, Trustee Davis, Chief Ravagnie, Deputy Chief Schlick and Attorney Karl Ottosen.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: Joe Mahoney asked if Battalion Chief Caudle is still on the payroll. No. Is he getting a pension? No. Did we figure out the expense as to the money that was wasted purchasing and upgrading the items he bought? No. Can we get a number as to the cost of the items? Yes we can get that. What about the items from the county sheriff that had to be returned to the county sheriffs office? I will have to talk to the Chief. Were there any criminal investigations into Battalion Chief Caudle? No criminal investigation has been conducted.

Presentations: Tom Sawyer from Sawyer/Falduto gave an update of the Huntley Accounts. The portfolio is in the Board packet. We decreased our fee for the new agreement which Trustee Olson signed to continue our relationship with Sawyer/Falduto.

Trustee Olson motioned to move the entire CDAR coming due on 2/1/2018 and to move all of our CDARs as they come due to Sawyer/Falduto seconded by Trustee Saletta. Roll call noted, Trustee Brown abstain, all other trustees aye, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$280,597.69 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of 12/19/17 as distributed seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of 12/19/17 and keep them closed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Correspondence: We received a call from a firefighter who lives in Gilbert AZ. In March 2017 his dad passed away while he was here visiting, the guys went above and beyond and he was impressed with the way we took care of his mom.

Milford Brown	Bonnie Bayser	Fred Olson	1 James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

On Face Book, a mom posted that on 1/21/2018 the Huntley firefighters who were shopping at Wal-Mart gave her child a hat and showed him the truck. She was very impressed with the way they handled the situation and was very thankful to them. The firefighters involved were Mueller, Bentley and E. Smith.

There is nothing new on the Legislative front.

The attorneys are looking into the district having to join the Regency Square Association.

Trustee Bayser motioned to approve the updated Ordinance 2018-01 Sexual Harassment Policy with new wording as presented from the General Assembly, which also includes a new complaint procedure and an annual training program seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Chief's Report: The District had 504 calls for the month. All reports are in the Board packet.

Lt John Levendoski: The District had the busiest year in 12 years with 4,945 calls. Despite the high volume of calls, we still have an excellent response time. All numbers are in the Board packet. We sponsored a presentation at the Huntley Centegra Hospital in which 50 Huntley members attended with a total of 120 participants. Thanks to the Board for supporting the presentation.

Lt Brian Harders: In 2017 we saw a total of 4,174 patients, 85% were transported to Huntley Centegra Hospital. We are putting together an education program for fall prevention. The Board says to move ahead with purchasing new CPR mannequins 16 adult and 16 pediatric for CPR classes.

7g and overtime rates are included in the Board packet. We didn't have enough Acting Lieutenants which created additional overtime in 2017. With the new Lieutenant's list we have more Acting Lieutenants so the amount of overtime will decrease this year.

Battalion Chief Flannigan will give the Facilities Report in the future. Chief Ravagnie gave the report this month which is in the Board packet.

Lt Ken Madziarek gave the Fire Prevention Report which is in the Board packet. We are working on a smoke detector program. Trustee Saletta asked if there are any conclusions to the recent fire we had in Algonquin? We are checking into the O2 machine and lamp, it is still under investigation. The fire on Route 20 is also still under investigation.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet.

The Customer Service Survey has a 50% return rate, there are no complaints at this time.

Labor Management met in January they have a new Board, their next meeting is in February.

The Safety Committee Meeting Minutes are in the Board packet.

The Board of Commissioners will be meeting 1/29/2018. The Commissioners will be working on the Battalion Chief testing process along with the rules and regulations of the Board of Commissioners.

We will be meeting with SEECOM in the next month or two.

We will be applying for a grant from the State of Illinois in the amount of \$26,000 for electric extrication tools.

There is nothing new with the Village of Hampshire.

We will be meeting with the police chiefs from Lake in the Hills and Algonquin to improve our relationship with them.

Deputy Chief Schlick and Chief Ravagnie met with the Huntley Police Chiefs yesterday. Tomorrow, 1/24/2018, they are going to attend the critique of the incident that occurred at the high school.

We received a check from Fire Cost Recovery in the amount of \$1,776.00.

The Foreign Fire Tax Board met on 1/22/2018. They are looking at mask identifiers which will be visible during fires. The district may be cost sharing with the FFTB to purchase new refrigerators.

We will be meeting with the TEMS teams to go over the training schedule for 2018. There are some departments that are not willing to be involved at all, some are part time only, right now it is just us and Woodstock.

There is nothing new with Kane County.

New: Chief Ravagnie and Deputy Chief Schlick met with both Lauterbach & Amen and Howard Simon Associates to do payroll electronically. It is all web based. The chiefs both recommend Lauterbach & Amen for payroll and accounting. There was some discussion. Treasurer Olson motioned to approve Lauterbach & Amen in the amount of \$29,700.00 for payroll and accounting starting February 1, 2018 seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all remaining trustees aye, motion passed.

Comcast Internet - AT&T there was some discussion regarding our internet service and speeds. Attorney Ottosen and Chief Ravagnie will go over the contract with AT&T but it looks like we have another 12 months under the current contract.

Trustee Saletta met with Chief Ravagnie to discuss the 2018 Goals and Objectives. If there is any feedback or if there is anything you want to add please call Chief Ravagnie. What about Accreditation? We continue to work on it, we have to file reports on an annual basis. We will add it to the list.

Trustee Bayser motioned to approve FF106, LLC to do the station location study in the amount of \$5,950.00 seconded by Trustee Davis. Roll call noted, Trustee Saletta abstain, all remaining trustees aye, motion passed. There was some discussion, FF106 is given all the information and they make the decision on where to locate the station independently.

Trustee Bayser motioned to approve Cherry Hill Consulting to replace outdated computers in the amount of \$7,180.00 4 laptops and 4 desk top computers seconded by Trustee Olson. Roll call noted, all voting members aye, motion passed. In the future, we will have a replacement plan in place for budgeting purposes.

Trustee Davis motioned to approve the Airgas Mig Welder not to exceed \$2,427.81 which includes tanks for the welder seconded by Trustee Bayser. The Board tabled this item until more research can be done.

Trustee Bayser motioned to approve the Airgas Plasma Cutter not to exceed \$1,765.55 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve tuition reimbursement per district policy for Nick Campbell in the amount of \$1,030.00 seconded by Trustee Davis. There was some discussion. The Board tabled this item to look at the current policy.

The IAAPD Proxy Document that needs to be signed is tabled for the next Board meeting.

Trustee Olson motioned to approve the purchase from Air One Equipment one MSA Thermal Imaging Camera not to exceed \$7,999.00 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Saletta motioned to approve the Selective Insurance addition to policy in the amount of \$688.00 seconded by Trustee Olson. Roll call noted, all voting members aye, motion passed.

Trustee Olson motioned to approve 30 Motorola Radio Batteries for portable radios not to exceed \$3,394.50 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to declare surplus one 15 Year Old 5000 Model Thermal Imaging Camera seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to declare surplus one Code 3 MX-7000 48" Light Bar and one Code 3 MX-7000 58" Light Bar seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to declare surplus one Ingersoll Rand 80 gallon Air Compressor seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Olson motioned to approve the revised Trustee meeting dates seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

The NIAPD Conference is January 25 – 28, 2018.

Chief Ravagnie and the Wellness Committee are looking at different EAP programs.

Trustee Olson motioned to move forward with having annual pictures taken professionally for the entire District seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

“Bring Your Kid to Work” day is April 26, 2018. The kids will get to see what their moms and dads do at work. It will be available for kids from 6th grade through high school, the kids are covered under our insurance. Trustee Davis motioned to move forward with “Bring Your Kid to Work” day, seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Have we thought about doing another “Elected Officials” day? Chief Ravagnie said, yes we want to do more of that.

Trustee Saletta asked if we could team up with the police to give out reflectors for bicycles, Chief Ravagnie said we will look into it.

The Cadet Committee is moving forward with the Cadet Program. The attorneys are looking over the program to make sure it all looks correct. There was some discussion. Chief Ravagnie will put it on the agenda for next month.

Old Business: Trustee Davis mentioned the large number of lift assists in the EMS Report. The EMS Committee is doing research on lift assists and will be coming up with a training program.

Trustee Saletta asked Deputy Chief Schlick to give an update on the station alerting system. We are working with the ETSB to get some funding for it. The station that is due on the call will be the only one that will hear the alert. It will reduce our call processing time and it is all automatic. We are hoping to see it in place the middle of this year.

New Business: None

Chief Ravagnie is looking into software that will decrease the amount of time it takes to build the Board packets.

Trustee Bayser motioned to move into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees inviting in Chief Ravagnie, Deputy Chief Schlick and Attorney Ottosen seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed and the meeting closed at 7:15PM.

President Milford Brown

Secretary Bonnie Bayser