



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees January 15, 2019

Trustee Olson called the Regular Meeting of the Board of Trustees to order and the meeting opened at 5:33PM at the Annex Building. On the call of the roll, present were; Trustee Olson, Trustee Bayser, Trustee Saletta and Trustee Davis. Also present were; Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek and Attorney Miller. Trustee Brown was absent.

Trustee Saletta motioned to appoint Trustee Olson as President Pro Tem seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: There were no public comments.

Presentations: Mr. Tom Sawyer from Sawyer Falduto gave an overview of the District's accounts. Everything is going well, are there any questions? Do we need a plan to withdraw our funds? We can start building reserves for the District. Chief Ravagnie will stay in contact with Mr. Sawyer to insure the funds are available when needed. Thank you.

Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$516,943.31 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the Regular Meeting Minutes of December 18, 2018 as distributed seconded by Trustee Davis. Roll call noted, Trustee Bayser abstain, all other voting members yes, motion passed.

Trustee Saletta motioned to approve the Closed Meeting Minutes of December 18, 2018 and keep them closed seconded by Trustee Davis. Roll call noted, Trustee Bayser abstain, all other voting members yes, motion passed.

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| Milford Brown | Bonnie Bayser | Fred Olson | James Saletta | John Davis | Scott Ravagnie |
| President | Secretary | Treasurer | Trustee | Trustee | Fire Chief |

There were no Correspondence.

Attorney Report: Attorney Miller will discuss the VEBA Resolution in Closed Session.

There is nothing new with the Legislative Report.

Chief Ravagnie gave a General Overview Report: For 2018 we had 5,316 calls which is an increase of 317 calls from last year. Heartland Bank came to Station One, they are working on a plan for the District. American Community and Fifth Third Banks are also coming in to give us a proposal. The remodel of Station Three is going well and is almost finished. We will start Station Two on February 4. The designs for Stations One and Five keep moving forward, we meet every Friday. On January 18, retired firefighters Mike Dugan and Mike Gagliano will be giving a presentation called This House Rocks at Huntley Hospital. Corkill Insurance came in to do a presentation to Senior Staff to go over workers comp insurance. We will be sending all workers comp forms to Cheri Gomez at Corkill and to the Illinois Public Risk Fund.

Lieutenant Levendoski gave the Alarms and Training Report which is in the Board packet. We had an 8% increase in call volume over 2017. Station Three is the busiest then Station One and Two. Station Five would have had 719 or 13% of the call volume. We clocked 17,505 training hours for 2018 which is an average of 102 hours per person. We sent firefighters to 73 classes and seminars. We hosted four seminars, one with Algonquin/LITH FPD. We are working on what training we will do in the summer.

Lieutenant Harders gave the EMS Dispatches Report which is in the Board packet. We transported 84% of the calls to Huntley Hospital. Patient assists were 21% of EMS calls and 37% were falls. We will try to track the calls more specifically in 2019. We are doing Life Arm training this week. We will be concentrating more on PALS this year. Paramedic class started yesterday, all students are doing good so far. We are working on streamlining the CPR classes. The new doctor from St. Joseph's Hospital will be coming out to go over procedures.

There is nothing new with the hospitals.

There is nothing new with Sun City.

Chief Ravagnie gave the Facilities Report which is in the Board packet.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet.

Lieutenant. Madziarek gave the Fire Prevention Report which is in the Board packet. Lieutenant Levendoski and I will be working together to rotate training and company inspections. There was some discussion.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. We are looking at doing a Partnership with Huntley High School. The TV Production Class

is working on a Public Safety Announcement project. We added a You Tube channel to help install smoke detectors and will expand it to other helpful topics. We would like to do a "Christmas in July" food drive to help support the local food pantry. We would also like to do a touch-a-truck at Wal-Mart in the summer. We collected \$420.00 ringing the bell at Wal-Mart in one day and additional \$190.00 from Eric's daughter who rang the bell at the opposite entrance.

The Customer Service Surveys have a return rate of 44% for the month of December. We received a \$200 donation from a woman whose husband we picked up frequently.

Chief Ravagnie gave the Committee Reports, there is nothing to report from the Safety Committee, the committee meets quarterly and met last month. We meet every couple of weeks with Labor Management, there is nothing new. The employer's HSA contribution for the employee is delayed but should be in their accounts tomorrow. Lieutenant Bentley is taking over the year-end report, we should have a rough draft by the end of February. The VEBA meeting was January 8, we will discuss more in Closed Session. The Insurance Committee met to go over anything new, it was really informative. The Foreign Fire Tax Committee submitted some purchases which we will talk about in detail under new business.

Trustee Saletta motioned to accept the meeting minutes and approve the stipend request for the Board of Commissioners as presented seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

SEECOM is looking to have the Station Alerting System ready shortly. Battalion Chief Pierce is attending a class Friday on it's installation.

The Safer Grant is ready to put in but it is not available because of the government shut down.

We did not receive a check from Fire Cost Recovery.

We meet regularly with the Village of Huntley. There isn't anything new with the other villages.

There is nothing to report under counties or "other".

Trustee Saletta asked for a status report from the 2018 goals and for a strategic plan for 2019. Chief Ravagnie said last year we met with all the employees on shift which produced a 19 page document. This year, we met with each shift and went over that document, more to come.

Trustee Bayser motioned to accept from the Foreign Fire Tax Committee the purchase of Set Com Pinnacle Peak Holding Corp Headsets in the amount of \$9,524.40 seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the purchase of cold water rescue suits from Dinges Fire in the amount of \$4,195.00 seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to reimburse Rick Madsen for classes he attended per the District Reimbursement Policy in the amount of \$1,464.00 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve Stryker Cot Maintenance in the amount of \$30,175.69 which includes the power lift and cots for a three year agreement seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to accept from the Foreign Fire Tax Committee a stipend to Irene Kok Get U Fit Personal Fitness at \$1,000.00/month for a year seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Agenda: There is no Old or New business.

Trustee Saletta motioned to close the Regular Meeting of the Board of Trustees and move in to Closed Session for appointment, employment, discipline, performance or dismissal of specific employees, collective bargaining matters or consideration of salary schedules for one or more classes of employees and the purchase or lease of real property or setting of a price for sale or lease of district property inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Joe Miller and Administrative Professional Maria Piszczor seconded by Trustee Bayser. Roll call noted all voting members yes, and the meeting ended at 6:20PM.

Fred Olson, President Pro Tem

Bonnie Bayser, Secretary