



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**01/23/2024**  
**Station One**

President Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were President Brown, Trustee Saletta, Trustee Davis, Trustee Bayser, and Trustee Mahoney. Also, present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, and Administrative Assistant Tina Winters.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Tom Sawyer from Sawyer and Falduto presented the most recent information about the district's investments. He reported that the short-term funds are doing very well and that we will be reinvesting soon as some of the funds come due.

Mr. Sawyer left the meeting at 9:12a.m.

Correspondence: - none

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,203,267.51 seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Chief Ravagnie shared that we are two thirds through the fiscal year and currently at 64% of our expenditures. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Meeting Minutes from December 19, 2023: Trustee Mahoney noticed some mistakes in the minutes as presented. Administrator Winters will make the corrections and present them for approval in February.

Approval of Closed Session Minutes from December 19, 2023:

6-month review of Closed Session Minutes – July – December 2023:

The board agreed to move the approval votes for the December 19, 2023, minutes (regular and closed) and the 6-month review of closed session minutes to the February meeting.

Attorney Report: Legislative report – Attorney Miller shared with the board that the CPIU is currently at 3.4%, down from 6.5% last year and that the Illinois Supreme Court affirmed pension consolidation. He also reminded us that the Paid Leave for Workers Act started January 1st.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

It was also noted that the district is in receipt of retirement letters from Lt. David Stadie: Retired 1/7/24 and Firefighter – Paramedic Shane Boehmke: Retiring February 16, 2024.

General Report: Chief Ravagnie reported that we have responded to 492 calls this year as of 1/23/24 and that we had a 1% increase in call volume from 2022-2023. We have one member on light duty due to a non-work related injury. Rob Territo has finished the lighting on two vehicles for East Dundee and is expecting to begin a few more from neighboring departments soon.

Alarm Response: Any Questions? No.

EMS Dispatches: Any Questions? No.

Mobile Integrated Health: Any Questions? No.

Fire Prevention: Any Questions? No.

Public Education: Any Questions? No.

Facilities: Station #3 has some microbial growth in the HVAC trucks throughout the station. We are working with contractors to create a plan for cleaning and restoration.

Apparatus Maintenance: We had some cold weather-related issues, like frozen pumps. Battalion 9 was in a small accident due to the icy roads. Repairs are being made.

Customer Service Surveys: We have a 54% response rate with 100% of those being positive remarks.

Committee Reports: Safety committee is meeting 1/24/24, Labor Management has nothing scheduled, and Foreign Fire has a meeting scheduled for 1/26/24.

Insurance: Nothing new.

SEECOM: Nothing.

Board of Commissioners: Battalion Chief testing books have been ordered. The testing will take place later this year.

Fire Cost Recovery: We received \$3,440.

Grant Applications: There was a Safer grant meeting on 1/22/24 with all participating districts. The grant started on 12/14/23. Each department will be able to get 4 sets of gear for their part time members.

Villages/Counties – HAART group will be meeting 1/24/24.

New Business:

Approve: Full-time hiring: We are looking to hire three full-time employees to fill vacancies created by retirements and promotions. Trustee Mahoney motioned to approve the commissioners hiring of three new full-time members from the existing list. Seconded by Davis. Roll call noted, all voting members voted yes. The motion passed.

Full time promotion: FF Gabriel Williams will be promoted to Lieutenant to fill the vacancy created by the retirement of Lt. David Stadie.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approve: College reimbursement: Trustee Davis motioned to approve the reimbursement of \$349.50 to Josh Koelper, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. Motion carried.

Approve: College reimbursement: Trustee Bayser made a motion to approve the reimbursement of \$1,048.50 to Jack Mueller, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. Motion carried.

Trustees Agenda:

New or old Business:

NIAFPD Training Conference is being held on February 2, 2024.

A discussion was held about district fire hydrants being buried in the snow and a potential solution through a community program such as adopt a hydrant, neighborhood watch, or neighbors helping neighbors.

Closed Session for the purpose of appointment, employment, discipline, performance, or dismissal of specific employees. Collective bargaining matters or consideration of salary schedules for one or more classes of employees. Selection of person to fill public office or discipline, performance, or removal of the occupant of public office and purchase or lease of real property or setting of a price for sale or lease of district property was held beginning at 9:46a.m. The closed session meeting ended at 10:16a.m.

Regular board meeting re-opened at 10:17a.m.

The board gave Chief Ravagnie authority to move forward with filling the Director of EMS position.

Trustee Saletta motioned to adjourn the meeting. The motion was seconded by Trustee Mahoney. All in favor say aye and the meeting was adjourned at 10:21a.m.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**2/20/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members of the public and Huntley Fire Protection District. Absent was Trustee Davis.

The meeting opened at 9:00am.

Public Comments: None.

Presentations- Life Saving Awards: On December 9, 2023, a resident, Ken, woke up with trouble breathing. His wife, Barbara, then called 911. He was no longer responding, and the crews were dispatched for a cardiac arrest. The dispatcher on the line, Natalie, was wonderful and kept Barbara calm. Ken was then sent home from the hospital several days later, before being sent back and receiving three stents. Barbara was presented a lifesaving award, as well as Natalie and Huntley crew members Lt. Wojtowicz, Lt. Young, and firefighters Petska, Roddy, Rothbauer, Carlson, and Bublitz.

Members of the public and Huntley Fire Protection District left the meeting at 9:12am

Correspondence: We received thank you letters from Sycamore Fire and a Del Webb resident.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$689,425.78, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are looking good on our reserve funds. The report shows that we are 75% of the way through our budget, with our expenditures at 72%. Personnel costs are up; however, the ambulance revenue is also up. We are working on the budget for the next fiscal year. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from December 19, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on December 19, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from December 19, 2023: Trustee Bayser motioned to approve the closed minutes from December 19, 2023, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approval of Regular minutes from January 23, 2024: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on January 23, 2024, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from January 23, 2024: Trustee Bayser motioned to approve the closed minutes from January 23, 2024, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of 6-month review of Closed minutes- July - December 2023: Trustee Bayser motioned to approve the 6-month review of Closed minutes and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: The CPIU was released and was at 3.4%. We are probably not looking at going over 5%. The Paid Leave for Workers Act started in January 2024. They can start using hours on April 1, 2024.

General Report: We are currently at 1,018 calls for the year, compared to 962 this time last year. No one is on light duty currently. We will have a member out at the end of March for surgery. We are hiring three new full-time members who will start on March 11, 2024. We put out the announcement for the Director of EMS position. We had two applicants. March 1, 2024 will be interviews with an in-house assessment center. We had a retirement, and the walkout went well. Deputy Chief Levendoski will be attending a chamber event at the high school on February 27, 2024 and doing a PowerPoint presentation. We had four part-time members scheduled to start but one declined our offer to go to the military, so three part-time members will start with the full-time members on March 11, 2024. Lt. Floyel is attending area high school job fairs. Chief has had phone calls with HR Green regarding rerouting the pond at Station 4. Our mechanic has been working on vehicles for other departments. Algonquin should be done today, and East Dundee will have another one coming up. We bought the used ambulance from Marengo and that should fill our needs for a while as our backup.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 54% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee met on January 26, 2024. Foreign Fire will meet on April 26, 2024. There is nothing scheduled for Labor Management.

Insurance: There is nothing to report, except that one member stated the telemedicine feature was great.

SEECOM: Nothing to report.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Board of Commissioners: They met on February 9, 2024 for their quarterly meeting.

Fire Cost Recovery: We received a check for \$1,384.00.

Grant Applications: We are working on a radio grant.

Village/Countries: Deputy Chief Levendoski is working with the police and school on a training in August.

New Business:

Declare surplus 13 key secure boxes: These are outdated and have been replaced. Trustee Bayser made a motion to declare the 13 key secure boxes as surplus, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Ben Graff College Reimbursement \$699.00: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$699.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Ambulance purchase: This is for a purchase of a used ambulance from Marengo. Trustee Mahoney motioned to approve the purchase of the ambulance in the amount of \$75,000.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

Trustee Bayser motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Attorney Miller, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 9:43am.

Trustee Bayser motioned to close the closed meeting of the Board of Trustees and return to open session, seconded by Trustee Mahoney. All in favor say aye and the closed session meeting ended at 11:12am.

The regular meeting of the Board of Trustees reopened at 11:12am.

We will change our regular board meeting on March 19, 2024 to 4:00pm, and will have a special meeting for oaths of office and promotions at 5:30pm.

We received a bid for landscaping, but our current landscaping is still lower.

Trustee Saletta motioned to hire Daniel Wagner as Deputy Chief, seconded by Trustee Bayser. We will not be sending him to Laser and Associates. We plan to have him start April 15, 2024. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Brown motioned to adjourn. All in favor say aye and the meeting closed at 11.19am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**3/19/2023 at 4:00pm  
Station One**

Trustee Saletta called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Saletta, Trustee Bayser, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Administrative Assistant Tina Winters, Incoming Deputy Chief Dan Wagner and members of the public and Huntley Fire Protection District. Absent were President Brown, and Executive Administrator Callie Thompson. Trustee Davis made a motion to nominate Trustee Saletta as the President Pro Tempore. Trustee Bayser seconded the motion, all members voted yes, and Trustee Saletta proceeded with the meeting.

The meeting opened at 4:02 p.m.

Public Comments: None.

Presentations- Life Saving Awards: On August 20, 2023, a 41 year old, mother of 3, Becky Rotolo, went into cardiac arrest while lying in her bed at home. Her friend, John Georgeoff, recognized what was happening and called 911. John had been previously trained in CPR and immediately began doing compressions. The dispatcher on the line was wonderful and kept John calm and informed about the status of the arriving units. Becky spent some time in the hospital recovering before being sent home. Lt. Gitzke and Director of EMS, Jason Freund presented a lifesaving award to Mr. Georgeoff as well as dispatcher, Janet Mitchell, and Huntley crew members Battalion Chief Pierce and Lt. Schultz, and firefighters Stadie, Justice, Carlson, and Arquette.

Members of the public and Huntley Fire Protection District left the meeting at 4:12pm

Correspondence: None

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$836,526.74, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: The report shows that we are 80-82% of the way through our budget which is right on pace for the fiscal year. We are working on the budget for the next fiscal year. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from February 20, 2024: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on February 20, 2024, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from February 20, 2024: Trustee Bayser motioned to approve the closed minutes from February 20, 2024, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Report: Attorney Miller reported that he has had some successful communications with interested persons about both the square barn road property, and the Route 47 property. We can expect another update at the next board meeting.

General Report: We are currently at 1,528 calls for the year, compared to 1,519 this time last year. One member is on light duty currently. We will have a member out at the end of March for surgery. We hired three new full-time members and four new part-time members who started on March 11, 2024. Jason Freund has accepted the Director of EMS position and is having his swearing in tonight, March 19, 2024. Deputy Chief Levendoski attended a chamber event at the high school on February 27, 2024, and presented a PowerPoint presentation about the district. Lt. Floyel is attending area high school job fairs and will be attending a Fire Service Career night on March 21, 2024. The Chief has had more phone calls and meetings with HR Green regarding rerouting the pond at Station 4. The District donated an AED to Tom's Farm and Market. The district will be attending the Huntley Business Expo on April 20, 2024, Algonquin/LITH First Responders Cup Golf outing, June 3rd, Huntley Area Chamber of Commerce Golf outing this summer, and the National Night out Softball game on Tuesday, August 6<sup>th</sup>. The 2023 Annual report has been moved to a completely digital format this year. It has been completed and emailed to all recipients. The district will be hosting an appreciation dinner on Saturday, March 23, 2024, at Pinecrest Golf Course for all the members and their significant others. The district will be covered by companies from Elgin, Hampshire, Woodstock, and Algonquin.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 46% return rate, and all have been 100% positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee has nothing scheduled. The Foreign Fire Board will meet on April 26, 2024. There is nothing scheduled for Labor Management.

Insurance: Nothing to report

SEECOM: The district is meeting with Seecom and Algonquin Fire Protection District on Friday, March 22, 2024

Board of Commissioners: Nothing to report

Fire Cost Recovery: We received a check for \$3,852

Grant Applications: We are working on a radio grant. Most of our portable radios will be out of date soon.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



Village/Countries: The Village of Huntley gave out 59 permits for new homes and has approved 200-300 new apartments to be built near Culvers and The Hampton Inn. IFSI will be hosting a class June 17-20 locally.

New Business:

Arrow Manufacturing Inc. - Trustee Bayser motioned to approve \$99,579.20 as a 40% deposit payment for a 2<sup>nd</sup> ambulance. Trustee Davis seconded the motion. Roll call noted, all voting members voted yes. The motion was passed.

Arrow Manufacturing Inc. – Trustee Bayser motioned to approve \$58,362.00 for the purchase of a chassis for a 3<sup>rd</sup> ambulance. The motion was seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion passed.

Trustees Agenda:

New or Old Business: None

A brief discussion was held regarding the potential need for one member to take some time off under the FMLA.

The next regular board meeting will be on April 16, 2024, at 9:00am, and we will also have a special board meeting for DC Dan Wagner’s oath of office ceremony at 5:30pm that evening.

Trustee Saletta motioned to adjourn. All in favor say aye and the meeting closed at 5:00p.m.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## **Special Meeting of the Board of Trustees of the Huntley Fire Protection District 03/19/2024 at 5:30pm Station One**

Trustee Mahoney called the Special Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Saletta, Trustee Bayser, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski incoming Deputy Chief Dan Wagner, and Administrative Assistant Tina Winters, along with members of the Huntley Fire Protection District and the public. Absent were, President Brown, Attorney Miller, and Executive Administrator Callie Thompson

The meeting opened at 5:03 P.M.

The members of the honor guard posted the colors and lead everyone in the Pledge of Allegiance.

Chief Ravagnie shared that board president Brown was in the hospital after a recent operation but was resting well and shared that the district wishes him a speedy recovery.

Public Comments: None.

Presentations: Oath of office ceremony: Chief Ravagnie called up firefighter-paramedic Bryton Crosby. Bryton grew up in Harvard and began his career with Huntley Fire Protection District on March 6, 2023. Bryton has since successfully completed his task book and probationary period. Bryton took his oath of office and will wear badge #107.

Chief Ravagnie called up firefighter-paramedic Noah Carlson. Noah grew up in Harvard and began his career with the Huntley Fire Protection District on March 6, 2023. Noah has since successfully completed his task book and probationary period. Noah took his oath of office and will wear badge #108.

Chief Ravagnie called up firefighter-paramedic Gabriel Williams. Gabe is being Promoted to Lieutenant. He grew up in Round Lake Beach and prior to joining the Huntley Fire Protection District served in the United States Marine Corps. Gabriel started his career with the HFPD on June 28, 2011 and wears badge # 68. Gabriel took his Lieutenant oath of office.

Presentations: Appointment ceremony: Chief Ravagnie called up firefighter-paramedic Jason Freund. Jason is being appointed to the Director of EMS position. He grew up in Marengo and has been a journalist, lifeline flight medic, a ropes rescue instructor, and a member of the Mabas 4 & 5 special response team. He joined the Huntley Fire Protection District on 6/22/2009 and is badge #60. Jason took his oath of office for the position of Director of Emergency Medical Services.

Presentations: Years of Service: Chief Ravagnie called up Trustee Bonnie Bayser. Bonnie has been a nurse for 60 years and has served on the board of the Huntley Fire Protection District since 2003. She has announced her resignation from the board and will be attending her final meeting on April 16<sup>th</sup>. Chief thanked Bonnie for her service to the community, her dedication and passion for the fire service and her time as a board member for the district.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Trustees Agenda: None.

Trustee Saletta motioned to close the special meeting of the Board of Trustees, seconded by Trustee Bayser. All in favor say aye. The motion was passed, and the meeting closed at 6:06 p.m.

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President Milford Brown

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Secretary Bonnie Bayser



# HUNTLEY FIRE PROTECTION DISTRICT

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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**4/16/2023 at 9:00 am  
Station One**

President Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were President Brown, Trustee Saletta, Trustee Bayser, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Law Clerk Brian Johnston, Administrative Assistant Tina Winters, and members of the public and Huntley Fire Protection District. Absent was Executive Administrator Callie Thompson.

The meeting opened at 9:03 a.m.

Public Comments: Pat Conley from the American Legion asked for the district to participate in the Memorial Day Parade on Monday, May 27<sup>th</sup> at 11:00 a.m. Chief Ravagnie confirmed that we will.

Presentations: Tom Sawyer from Sawyer and Falduto presented the most recent information about the district's investments. He reported that the short-term funds are continuing to do very well and that we will be reinvesting soon as some of the funds come due again. A Brief discussion was also held regarding the removal of Bonnie Bayser from the Charles Schwab account because of her resignation from the board.

Wes Levy was not in attendance. A discussion, led by Chief Ravagnie, was held regarding the draft budget.

Members of the public and Mr. Sawyer left at 9:27 a.m.

Correspondence: We received thank you notes from Hampshire, Union, and McHenry Fire Districts for our assistance on calls.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,068,345.32, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: The report shows that we are at 91% of our expenditures for the fiscal year with only one month remaining. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from March 19, 2024: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on March 19, 2024, seconded by Trustee Mahoney. Roll call noted, President Brown abstained, all other voting members voted yes. The motion was passed.

Approval of Special Meeting minutes from March 19, 2024: Trustee Bayser motioned to approve the special meeting minutes from March 19, 2024, seconded by Trustee Davis. Roll call noted, President Brown abstained, all other voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Report: Attorney Miller introduced his Law Clerk, Brian Johnston. Brian was a firefighter for 8 years and is currently in his 2<sup>nd</sup> year at UIC. Mr. Miller shared an update about house bill 3908 regarding maternity and paternity leave outside FMLA.

Attorney Miller reported that the budget and appropriation hearing will be at the next board meeting.

A motion was made by Trustee Bayser to accept the resignation letter of firefighter-paramedic Kevin Billenstein from the Huntley Fire Protection District. Seconded by Trustee Mahoney, roll call noted, all voting members voted yes. A motion was made by Trustee Saletta to accept the resignation of Trustee Bonnie Bayser from the Board of Trustees of the Huntley Fire Protection District. Seconded by Trustee Davis, roll call noted, all voting members voted yes.

General Report: We are currently at 2,078 calls for the year, compared to 2,022 this time last year. We have one member out for knee replacement surgery. The Appreciation dinner was held on March 23<sup>rd</sup>. It was well attended, and everyone enjoyed themselves. The district will be attending the Huntley Business Expo this weekend, on Saturday, April 20, 2024. Several training classes are being held at the various stations. The Chief attended the walk out for Algonquin Chief Kern on April 5<sup>th</sup>. We have had three part time members take full time positions outside the district.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 46% return rate, and all have been 100% positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee has nothing scheduled. The Foreign Fire Board will meet on April 26, 2024. There is nothing scheduled for Labor Management.

Insurance: Nothing to report

SEECOM: National Telecommunicator Week – We will have SEECOM members riding along with the BC.

Board of Commissioners: They are working on a new full-time list – we have one name on the current list, and they are an EMT only.

Trustee Saletta made a motion to reappoint Commissioner Mike Figolah to a two-year term May 1, 2024 – April 30, 2026. Seconded by Trustee Davis. Roll call was noted, all voting members voted yes, the motion carried.

Fire Cost Recovery: We received a check for \$1,808.

Grant Applications: ETSB approved \$73,196 in radio reimbursement, \$22,912 in usage fees, and \$9,200 in station alerting.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Village/Countries: Huntley Police Chief has announced his retirement for June, 2024. DC Linda Hooten will be his replacement.

New Business:

Arrow Manufacturing Inc. - Trustee Bayser motioned to approve \$152,437.60 for the final payment on the ambulance chassis. Trustee Davis seconded the motion. Roll call noted, all voting members voted yes. The motion was passed.

Napa Auto Parts – Trustee Bayser motioned to approve \$6,395.00 for the purchase of an AC recovery machine. The motion was seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion passed.

Systems Mechanical, Inc. – Trustee Mahoney motioned to approve \$19,000 for work at Station 3. The motion was seconded by Trustee Saletta. Roll call was noted, all voting members voted yes. The motion passed.

Trustees Agenda:

New or Old Business: DC Wagner purchased and closed on a home in Huntley. Trustee Bayser made a motion to approve the residency requirement for DC Wagner, Seconded by Trustee Davis, roll call noted and all voting members voted yes. Motion carried.

Appoint vacant trustee position – Closed session.

Appoint vacant commissioners' position – Closed session.

Fire Trustee Association of McHenry County – Quarterly meeting – April 29<sup>th</sup>. Trustee Mahoney will be in attendance.

A brief discussion was held regarding the old ladder truck going through final testing with UL and expecting it to arrive in Huntley next week and the ribbon cutting ceremony at Lennar homes last week.

The next regular board meeting will be on May 21, 2024, at 9:00 a.m.

President Brown motioned to adjourn. All in favor say aye and the meeting closed at 10: 16 a.m.

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President Milford Brown

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Secretary

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

**Special Meeting of the Board of Trustees of the Huntley Fire Protection District  
04/16/2024 at 5:30pm  
Station One**

Trustee Saletta called the Special Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Saletta, Trustee Bayser, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Dan Wagner, and Administrative Assistant Tina Winters, along with members of the Huntley Fire Protection District and the public. Absent were, President Brown, Attorney Miller, and Executive Administrator Callie Thompson

The meeting opened at 5:30 P.M.

The members of the honor guard posted the colors and lead everyone in the Pledge of Allegiance.

Chief thanked everyone for coming.

Public Comments: None.

Presentations: Oath of office ceremony: Chief Ravagnie called up Deputy Chief, Daniel Wagner. Dan grew up in Elgin, IL and graduated from Larkin HS. Dan continued his education at Wabaussee Community college earning an associate degree in criminal justice. Western Illinois University, earning a bachelor's degree in law enforcement and Fire Administration, and finally Lewis University, earning a master's degree in organizational leadership. Dan is a 3<sup>rd</sup> generation firefighter. His father was the fire chief of Pingree Grove from 1993 – 2003 and his mother was an instructor of EMS classes. Dan retired from a rewarding and successful career with the Elgin Fire Department on April 3, 2024, and began his position with the Huntley Fire Protection District on April 15, 2024. Dan shared that he and his wife Shelia have three adult sons and are looking forward to being a part of the Huntley Fire family.

Chief Ravagnie thanked Trustee Bonnie Bayser for her dedication to the district and wished her well in her retirement.

Trustees Agenda: None.

Trustee Saletta motioned to close the special meeting of the Board of Trustees, seconded by Trustee Bayser. All in favor say aye. The motion was passed, and the meeting closed at 5:54 p.m.

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President Milford Brown

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Secretary

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**5/21/2024 at 9:00 am  
Station One**

President Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were President Brown, Trustee Saletta, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Incoming Trustee Palermo, Administrative Assistant Tina Winters. Absent were Executive Administrator Callie Thompson and Trustee Davis.

The meeting opened at 9:00 a.m.

Public Comments: None

Swearing in: Attorney Miller conducted the swearing in of Luke Palermo as the newest trustee on the board.

Correspondence: None

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,164,332.89, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: The report shows that we are ending the fiscal year over on revenue and under on expenses. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from April 16, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on April 16, 2024, seconded by Trustee Saletta. Roll call noted, Trustee Palermo abstained, all other voting members voted yes. The motion was passed.

Approval of the Closed Minutes from April 16, 2024: Trustee Mahoney motioned to approve the minutes from Closed Board meeting on April 16, 2024, and to keep them closed. Seconded by trustee Saletta. Roll call noted, Trustee Palermo abstained, all other voting members voted yes. The motion passed.

Approval of Special Meeting minutes from April 16, 2024: Trustee Mahoney motioned to approve the special meeting minutes from April 16, 2024, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Miller reported that there is some conversation in the legislature about the drop provision, however, there is nothing official at this time.

- i. Review and approval of 2024-2025 Budget – Trustee Saletta made a motion to approve the 2024-2025 budget, Trustee Mahoney seconded, roll call noted, all voting members voted yes, the motion passed.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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- ii. Budget and Appropriation Ordinance 2024-01: Trustee Saletta made a motion to approve ordinance 2024-01, seconded by Trustee Palermo, roll call noted all voting members voted yes, the motion passed.
- iii. Electing Board Members: Nomination and Approval:
  - President:** Trustee Saletta nominated Trustee Brown for the position of President. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.
  - Secretary:** Trustee Saletta nominated Trustee Mahoney for the position of Secretary. Trustee Palermo seconded the motion. Roll call noted Trustee Brown abstained, all other voting members voted yes; the motion passed.
  - Treasurer:** Trustee Brown nominated Trustee Saletta for the position of Treasurer. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.
- iv. Corporate Resolution: Trustee Palermo made a motion to approve the corporate resolution. Trustee Saletta Seconded the motion. Roll call noted that all voting members voted yes; the motion passed.
- v. Intergovernmental Agreement: Woodstock FRD: Trustee Saletta made a motion to approve the intergovernmental agreement with Woodstock FRD. Trustee Palermo seconded the motion; roll call noted all voting members voted yes; the motion passed.
- vi. EMS/MC Billing Service Agreement: Trustee Palermo made a motion to approve the EMS/MC Billing Service Agreement. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.

Trustee Mahoney left the meeting at 9:40a.m.

General Report: We are currently at 2,778 calls for the year, compared to 2,667 this time last year. We have two members out now: one for knee replacement surgery, and one part time member on workers comp for a back injury. Chief Levendoski shared that we just completed full time testing. There were 40 applicants who took the test, of those, 23 advanced all the way to the interviews which will be held on Friday, May 31<sup>st</sup>. There are 12 paramedics on the list, so we are very optimistic about the pool of applicants. Chief Ravagnie shared that the district is working with IT to increase security with two factor authentication. He also shared that there were 12 contractors that attended the roof walkthrough for station 3 on May 1<sup>st</sup>. Of those, 10 submitted bids. Chiefs Ravagnie and Wagner, along with Director of Training, Ricky Madsen attended the MCC graduation ceremony, Huntley had 3 members of the cadet/intern program and one sponsored student graduate. There was an acting officer boot camp held the week of May 13<sup>th</sup>. It was well attended, and initial feedback was positive. We are looking at creating and holding bootcamp style training courses for both the Lieutenant and Battalion Chief levels next before the upcoming testing opportunities. The district will be participating in the wall that heals and vet's roll tribute escort on May 22<sup>nd</sup>.

Trustee Mahoney returned to the meeting at 9:43a.m.

Alarm Response: Any questions? No.  
EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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Fire Prevention Report: Chief Ravagnie shared that there is a lot of growth happening in the district right now and lots more projected in the coming months and years. There is concept phase growth potential on Samantha Lane near Huntley Springs and DeFiore Funeral Home has applied for expanding their business to include pet cremation.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 64% return rate, and all have been 100% positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee has nothing scheduled. The Foreign Fire Board meet on April 26, 2024, Labor Management is scheduled to meet on June 6<sup>th</sup>.

i.: Approved Foreign Fire items: Rigid Jobsite blowers, 50% payment of the intergovernmental agreement with Woodstock FRD for Alex Vucha's services, Rigid Jobsite radios, Christmas Party for members and their families, Blackstone grills for the stations, and a Halloween party for the members and their families. Trustee Saletta made a motion to accept the approved foreign fire spending as presented. Trustee Mahoney seconded the motion.

Insurance: Nothing to report

SEECOM: DC Wagner spent a day with at the dispatch center and we have had a few members from SEECOM come to the district to ride along with the Battalion Chiefs.

Board of Commissioners: They are working on a new full-time list; interviews will be May 31<sup>st</sup> at Station 1. Chief Ravagnie asked the board for approval for first quarter payments to commissioner Hopkins and Commissioner Figolah in the amount of \$125 each. Trustee Palermo made a motion to approve the first quarter commissioners' payments. Trustee Mahoney seconded the motion, roll call noted, all voting members voted yes; the motion passed.

Fire Cost Recovery: We received a check for \$2,512.

Grant Applications: Nothing received yet

Village/Countries: Huntley Police Chief Porter will retire June 7, 2024. HART group had a meeting on May 14<sup>th</sup>, DC Linda Hooten was invited to attend.

New Business:

- a. Station 3 Roof & Gutter Replacement (All American Exteriors) -Trustee Palermo made a motion to approve the bid for \$82,400 and to grant the chief authority for additional spending shall the need arise for misc. items such as plywood replacement. Trustee Mahoney seconded the motion. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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- b. Motorola Solutions, Inc.– Trustee Saletta motioned to approve \$160,168.32 for the purchase of sixteen (16) portable radios. The motion was seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion passed.
- c. Systems Mechanical, Inc. – Trustee Saletta motioned to approve \$28,200 for work at Station 3. The motion was seconded by Trustee Mahoney. Roll call was noted, all voting members voted yes. The motion passed.
- d. CWF Restoration – Trustee Mahoney motioned to approve \$29,999.42 for reconstruction work at station 3. Trustee Palermo seconded, roll call noted that all voting members voted yes, the motion passed.
- e. Tuition Reimbursement: Josh Koelper – Trustee Mahoney made a motion to approve the tuition reimbursement in the amount of \$ 349.50 for Josh Koelper. Trustee Brown seconded the motion, roll call noted that all voting members voted yes; the motion passed.
- f. Tuition Reimbursement: Ben Graff – Trustee Mahoney made a motion to approve the tuition reimbursement in the amount of \$699. Trustee Palermo seconded the motion, roll call noted all voting members voted yes; motion carried.

## Trustees Agenda:

New or Old Business: Trustee Palermo thanked the board and the district for the opportunity to service in this capacity.

In lieu of closed session, a discussion was held in open session about the employment of probationary firefighter O'Donnell.

The next regular board meeting will be on June 18, 2024, at 9:00 a.m.

Trustee Mahoney made a motion to adjourn, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 10:15 a.m.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**6/18/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis and Trustee Palermo. Also present were Chief Ravagnie, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and one member of the public.

The meeting opened at 9:00am.

Public Comments: The last Memorial Day parade was held, and moving forward the parade will be on the 4<sup>th</sup> of July.

Correspondence: We received a thank you letter from Carpentersville when we assisted them with a fire. We also received a thank you from the hospital when Lt. Gitzke and FF Phil Adams attended during wellness week.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,207,180.15, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: This was the first month of the new fiscal year. The revenues are showing low because of the tax schedule payments. Our personnel costs are showing high due to the recent pay increases. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from May 21, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on May 21, 2024, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Miller is currently watching the pension legislation. The DROP program (Deferred Retirement Option Plan) for firefighters has passed at the house. This is an option to drop out of the pension plan. There was some discussion on how this plan works.

General Report: We are currently at 3,299 calls for the year, compared to 3,208 this time last year. One part-time member is out on work comp. A full-time member has returned after surgery and is on light duty. The Station 3 project is almost complete and should be done by the end of the week. The roof at Station 3 will be done next month. We will also be seal coating the parking lots at Stations 2 and 3 next month. We met with IFSI and the school about training. Today is day one of training and it will go on for the next three days. Another drill will be done in August. The Chief attended a few ribbon cuttings and has another tomorrow. We did a fundraiser for Camp I Am Me burn camp at Culver's. A retired member will be on the news to speak on ALS.

The Chief left the meeting at 9:11am.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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The Chief returned at 9:12am.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 76% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee does not currently have a meeting scheduled. Labor Management met on June 6, 2024. We are working on getting a committee together for health and safety. Trustee Palermo will be on the board along with Deputy Chief Wagner and Battalion Chief Harders. We are working on a flow chart for force backs. Foreign Fire will meet again in July.

Insurance: Nothing new.

SEECOM: They are sending employees to do ride-alongs here and we are sending our Lieutenants to SEECOM so we can better understand how each other operates.

Board of Commissioners: They met May 31, 2024 for full-time interviews. 23 people interviewed. Points are due June 19, 2024, and they will be finalizing points on Friday, June 21, 2024. There will be 16 on the list. We will hire three full-time members and would like to hire four part-time members as well.

Fire Cost Recovery: We received a check for \$1,808.00.

Grant Applications: Nothing on the radio grant. We have a SAFER Grant meeting on July 23, 2024.

Village/COUNTIES: Police Chief Porter had his walk out. We met with the Pingree Grove Fire Chief to do an agreement for the area of the subdivision in our District on Big Timber.

New Business:

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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College Reimbursement for Jon King- \$1,048.50: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$1,048.50, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

## Trustees Agenda:

### New or Old Business:

All Trustees are now signers for our BMO account.

The Sun City neighborhood watch group invited the Trustees to the police vs. fire softball game.

The District pool party is August 2, 2024 at Stingray Bay. Our Halloween party will be October 5, 2024.

The John Davis golf outing is July 4, 2024.

Trustee Mahoney motioned to adjourn, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 9:44am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**7/16/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members and family members of the Huntley Fire Protection District and public.

The meeting opened at 9:00am.

Public Comments: None.

Correspondence: None.

Presentations- Life Saving Awards: Director of EMS Freund presented life saving awards for a member of the public. His wife noticed he was not breathing and started CPR and called 911. We arrived in less than four minutes. He presented the award to the wife and to the tele-communicator at SEECOM. He also presented awards to several members who were on that call: Firefighters Basler, Furman and Shallow, and Lieutenant Williams.

Director of Training Madsen then presented life saving awards to three civilians who assisted with an incident where there was a car in the water. The person driving the car was having a medical emergency which then ended with the car in the water.

Most of the members of the Huntley Fire Protection District and public left the meeting at 9:10am.

Presentations- Tom Sawyer: There is continued growth in the treasury. He presented the report that is in the packet.

Tom Sawyer left at 9:18am.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$963,951.15, seconded by Trustee Palermo. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Our operating costs were lower than last month. We are at about 20% of the budget overall. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Approval of Regular minutes from June 18, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on June 18, 2024, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: The bidding statute was amended last week. Previously, the amount for bidding was \$20,000 but if we are buying from a dealership the amount is now \$50,000. For general work-contracting, the amount is still \$20,000. We are still waiting for pension legislation updates. Attorney Miller is reviewing a lending closet agreement. We are getting a lot of FOIA requests from the same anonymous email. We received our bids for the roofing, and Attorney Miller determined that the lowest bidder was not the lowest responsible bidder.

Director of Training Madsen re-entered the meeting at 9:23am.

General Report: Last year at this time we were at 3,738 calls, and currently we are at 3,870 calls. We have one member on light duty who will have surgery on his knee. Our part time member is back to work after a back injury. We had active shooter training with police and other fire departments, and we have another drill next month. The audit will be next week. The Village of LITH had a meeting that Chiefs attended. The Chiefs went to several ribbon cutting ceremonies. There were no issues on the 4th of July or at rib fest. Three new full-time members and five new part-time members are going through their background and physical and we are planning on an August 5, 2024 start date. Chief Larry Kane was sworn in as Chief at Buffalo Grove. Itasca's vehicle is almost complete, and our mechanic will work on Long Grove next. The IGA is completed.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: They started building behind Station 3. The Village approved the apartments behind Culvers.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 60% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee has not met. Labor Management met last week. Foreign Fire will be meeting on July 26, 2024.

Insurance: Nothing.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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SEECOM: We are working on the radio frequencies and ETSB on the new Pingree Grove area.

Board of Commissioners: Trustee Davis made a motion to approve the second quarter stipends for the Commissioners, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Fire Cost Recovery: We received a check for \$848.00.

Grant Applications: Nothing on the radio grant. There is a SAFER Grant meeting next week for our quarterly meeting.

Village/Countries: The Tiff meeting went well. The National Night Out softball game is August 6, 2024, our open house is August 7, 2024, and the district pool party is August 2, 2024.

## New Business:

Lauterbach and Amen \$5,600.00: This is for record disposal services. Trustee Mahoney motioned to approve the Lauterbach and Amen contract and payment in the amount of \$5,600.00 seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

College Reimbursement Scott Sundquist \$466.00: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$466.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

College Reimbursement Jack Mueller \$699.00: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$466.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Declare Surplus Fire Hose 200' 1.75" / 100' 2.5' / 400' 5": Members came in this past Sunday to do the hose testing. They did 20,000 feet in one day. Trustee Davis motioned to declare surplus fire hose in the amounts listed above, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

## Trustees Agenda:

### New or Old Business:

Truck 983 should be back next week, and we plan on selling it.

July 29, 2024 is the McHenry Trustees meeting.

Our daily staffing minimum is 22. We have 87 full-time members and 15-20 part-time members that fluctuates.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Trustee Palermo will be going to trustee training in December. Deputy Chief Wagner will be at a conference in September.

We are waiting to hear from Plote regarding the Station 4 pond. We are also waiting to hear back regarding the property on 47.

The John Davis golf outing is on July 24, 2024. The ALS golf outing is on July 28, 2024.

Trustee Saletta motioned to adjourn, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 9:51am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**8/20/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Executive Administrator Callie Thompson, and Administrative Assistant Tina Winters.

The meeting opened at 9:00am.

Public Comments: None.

Correspondence: None.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$783,980.08, seconded by Trustee Palermo. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Expenditures are a little above 25% for the year, and revenues are at about 50%. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Minutes from July 16, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on July 16, 2024, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Miller has been in contact with a few people regarding the property on Route 47. We can do the conveyance over to them at any time, but they do not have any paperwork. He gave a brief update on the property details.

General Report: Last year at this time we were at 4,427 calls, and we are currently at 4,566 calls year to date. Truck 983 is back but we are still waiting for parts from a year ago. On August 1, 2024, a contractor working on the pond hit the transformer at Station 5 which cut the wires, and the transformer was live. We had it repaired and have billed them for the repair costs. One member had surgery on their bicep, which is a work comp case. They will be on light duty for 6-8 months. Another member is on light duty for knee replacements and will hopefully be released in about a month. We have one more that has a few more months on light duty for a tear in their knee. We would like to hire four full-time members next year. We won the softball game against the police. We also had our open house and had around 500 people attend. Lennar group attended and brought food and drinks. SEECOM, all three hospitals and Nicor were also there. The work on Station 3's roof started yesterday. It will take about two weeks. We had four candidates take the Battalion Chief test. The written is on September 9, 2024. We had our independent audit a few weeks ago. The Chiefs did a few station tours for other departments looking to build stations. The day staff attended the first day of school to welcome the kids.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 50% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Foreign Fire met on July 26, 2024.

Insurance: Nothing.

SEECOM: We had our quarterly meeting with SEECOM and surrounding departments. We will be switching to an ops channel instead of fireground red. We are also working on box cards.

Board of Commissioners: They met last Friday to do points. They have another meeting on September 13, 2024 to put all the points together before military points.

Fire Cost Recovery: We received a check for \$2,536.00.

Grant Applications: Nothing on the radio grant. The SAFER grant is going well, and we had a meeting with them last month.

Village/Countries: We had a drill with the police at the school which went really well. The Chiefs met with the Village last week to discuss more training annually. There are a lot of festivals coming up. Sunset Fest is September 1-3, 2024, the Hootenanny is September 7, 2024, and Fall Fest is September 27-29, 2024. There will be a lot of police presence.

New Business:

Nelbud Repairs for Stations 2, 3, 4- \$17,246.68: Fire Marshal Buschbacher met with Nelbud and this is for the alarm systems at our stations. Trustee Davis motioned to approve the Nelbud repairs in the amount of \$17,246.68 seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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College Reimbursement Scott Sundquist \$815.50: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$815.50, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

## Trustees Agenda:

### New or Old Business:

There will be a retirement party for retiree Ken Larsen at the Legion on September 8, 2024, from 8:00am-12:00pm.

Chief Ravagnie gave an update on retiree Bryan Szymczak.

The kids Halloween party will be on October 5, 2024.

Deputy Chief Wagner will be doing the 9/11 ceremony at 7:30am.

Rockford reached out to do CPAT testing with us for 120 candidates.

There is a special meeting tonight at 5:15pm for the swearing in of three members. Algonquin Fire also has a meeting tonight for a swearing in of members.

Chief has another meeting coming up with Plote regarding the Station 4 water retention.

Trustee Davis motioned to adjourn, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 9:52am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

---

11118 Main Street Huntley, Illinois 60142  
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**Special Meeting of the Board of Trustees of the Huntley Fire Protection District  
8/20/2024 at 5:15pm  
Station One**

Trustee Brown called the Special Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis, and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members and family members of the Huntley Fire Protection District.

The meeting opened at 5:15PM.

Public Comments: None.

Presentations: Oath of Office ceremony:

Chief Ravagnie introduced firefighter Zachary Berti. He was one of the first to join the cadet program in high school, and afterwards he was involved in our internship program. He was hired part time in fall of 2021. Zachary took his oath of office. He will be badge number 109.

Chief Ravagnie introduced firefighter Nicholas Russell. He was hired part time in August of 2020. Nicholas took his oath of office. He will be badge number 110.

Chief Ravagnie introduced firefighter Jesse Halverson. He has worked part time in Spring Grove since 2019. He also worked part time in Algonquin from 2020 to 2023. Jesse took his oath of office. He will be badge number 111.

Trustees Agenda: None.

Trustee Saletta motioned to close the special meeting of the Board of Trustees, seconded by Trustee Mahoney. All in favor say aye. The motion was passed, and the meeting closed at 5:32pm.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**9/17/2024 at 9:00am**  
**Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney and Trustee Davis. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters and members of the Huntley Fire Protection District and the community. Absent was Trustee Palermo.

The meeting opened at 9:00am.

Public Comments: None.

Correspondence: We received a thank you from East Dundee, where we helped with a brush fire.

Presentations- Life Saving Award: On July 12, 2024, there was a 42 y/o male working outside when he started not feeling well. Two neighbors came over to help and started CPR. Lt. Gitzke presented lifesaving awards to a dispatcher from SEECOM, an officer from Algonquin PD and the two neighbors. Awards were then presented to Lt. Slusin and Firefighters Muir and Fitch.

A lifesaving award was also presented to an officer from Huntley PD for administering Narcan and performing CPR on a call for a 35 y/o overdose.

Members of the Huntley Fire Protection District and the public left the meeting at 9:15am.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$955,952.38, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are four months into the budget year and appear to be right on track. Trustee Davis motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Minutes from August 20, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on August 20, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Special Minutes from August 20, 2024: Trustee Mahoney motioned to approve the minutes from the Special Board meeting on August 20, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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Attorney Report: There was some discussion on the Route 47 property and the Station 4 pond.

General Report: We are currently at 5,112 calls year to date, compared to 4,968 this time last year. Tomorrow we will pick up ambulance from Iowa. We still have members on light duty, but hopefully two will be released within the next month. Two more will be going out on light duty. All new full and part time members are doing well. Covid has spiked. The new roof and gutters at Station 3 are done. The insulation will be the last thing. There is police and fire training October 3, 2024. Chief Ravagnie and Deputy Chief Wagner went to the cardiac care center in Warrenville. We can get our members in the same day or next day. The 9/11 ceremony went well with good turnout. The Hootenanny was last week with almost 4,000 runners. There is a meeting for fall fest coming up with the village and park district. Our mechanic finished two cars, and we also did agreement with Glenside Fire. He has a few more cars coming up as well. Lauterbach came out last week to do our records disposal.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 50% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Nothing for the Safety committee. Labor Management will meet on October 7<sup>th</sup>. Foreign Fire will meet October 25<sup>th</sup>. Lt. Madsen has some money left over from Foreign Fire which he will use towards shipping containers for the training tower.

Insurance: There is an insurance meeting September 25<sup>th</sup>.

SEECOM: We are working with SEECOM, Algonquin Fire and Crystal Lake Fire on a new radio template. We want more operation channels at fires instead of going to fireground red.

Board of Commissioners: They met on September 13<sup>th</sup> to finalize the Battalion Chief's list. This will go into effect in November 2024. Deputy Chief Levendoski has reached out for pricing on the next Lieutenant and Battalion Chief tests.

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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Approve 3<sup>rd</sup> Quarter Stipend: Trustee Davis motioned to approve the stipends for Commissioner Figolah and Commissioner Fluhler in the amount of \$250.00 each, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Fire Cost Recovery: We received a check for \$2,960.00.

Grant Applications: Nothing on the radio grant yet.

Village/Counties: We are working with the County regarding the Station 4 pond. Chief Ravagnie will attend a meeting on the passenger rail going through Huntley. There is a HAART group meeting next week.

New Business:

Insulation Station 3- \$15,836.00: We will be getting one additional quote as well. Trustee Saletta motioned to approve the cost of the insulation for Station 3 not to exceed \$15,836.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

CPAT Distribution, Inc- \$8,375.00: This is for a new stair stepper for CPAT. Trustee Mahoney motioned to approve the purchase of a new stair stepper in the amount of \$8,375.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Scott Ravagnie- \$747.55: This was to reimburse for afterhours time for the generator at Station 3. Trustee Saletta motioned to accept the reimbursement in the amount of \$747.55, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

College Reimbursement Chris Jagels- \$349.50: Trustee Davis motioned to accept the college reimbursement in the amount of \$349.50, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Life Fitness- \$14,728.46: This is for equipment for Stations 2 and 3. Trustee Saletta motioned to approve the purchase in the amount of \$14,728.46, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

HR Green- \$26,800.00: This is for the work for the Station 4 water retention pond. Trustee Saletta motioned to approve payment to HR Green in the amount of \$26,800.00, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

The retiree luncheon is on September 26<sup>th</sup>.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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The Halloween party is October 5<sup>th</sup>.

We are still working on fixing Truck 983. We found an air leak.

Trustee Saletta motioned to adjourn, seconded by Trustee Mahoney. All in favor say aye and the meeting closed at 10:06am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**10/15/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis, and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, Alex Vucha, Tom Sawyer, Wade Arthur and members of the public.

The meeting opened at 9:01am.

Public Comments: None.

Correspondence: None.

Presentations- Life Saving Award: On July 12, 2024, there was a 42 y/o male working outside when he started not feeling well. Two neighbors came over to help and started CPR. Lt. Gitzke presented lifesaving awards to the members of the public who assisted with CPR and calling 911.

Alex Vucha and members of the public left the meeting at 9:05am.

Sawyer and Falduto: Tom Sawyer gave an overview of the report that is in the packet.

Costabile & Steffens P.C.: Wade presented the annual audit report with an unmodified clean audit opinion.

Tom Sawyer and Wade Arthur left the meeting at 9:16am.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,112,764.22, seconded by Trustee Palermo. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are at 42% of our expenditure. We appear to be lower on our operational expenses. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Minutes from September 17, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on September 17, 2024 with a change in spelling from "trust" to "truck" on the last page, seconded by Trustee Davis. Roll call noted, Trustee Palermo abstained, all remaining voting members voted yes. The motion was passed.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Attorney Report: We will be working on the tax levy ordinance next month.

General Report: We are currently at 5,738 calls year to date, compared to 5,436 this time last year. We currently have three members on light duty, with one having been released and one more will start in November. The Szymczak ALS Turner Foundation came in to take a picture at the station. They had donated \$40,000 from the golf outing. We had our retiree luncheon and a few Chamber events. We met with the MCC head of fire science and talked about classes and tower usage. The kids Halloween party was a success. We had two fires recently. We had one members hit their head on the engine door and need stitches, but he is okay.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: We have new fees that we are getting revenue from for sprinkler reviews.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 47% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Nothing for the Safety committee. We had our Labor Management meeting. Foreign Fire will meet October 25, 2024.

Insurance: We had our insurance meeting and it went well.

SEECOM: We had our quarterly SEECOM meeting. We will be going from Fire Ground Red to an ops channel. We have a working EMS box alarm we will be using for large scale events.

Board of Commissioners: Nothing.

Fire Cost Recovery: We received a check for \$4,840.00.

Grant Applications: We do not believe that we received the radio grant, but we have not received anything from them.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Village/Countries: Chief Ravagnie and Deputy Chief Levendoski attended the passenger rail meeting. There was no new information, just that they were working on it and want to have it running in 2027. We had our regular HAART group meeting. Police and fire did an active shooter tabletop training. We have a tornado training class at the village in November.

## New Business:

2025 IAFF HWT Renewal: Trustee Saletta motioned to approve the renewal of the health insurance through the IAFF HWT, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Stryker \$63,249.26: This is for the power load and cot for the new ambulance. Trustee Palermo motioned to approve payment to Stryker in the amount of \$63,249.26, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

## Trustees Agenda:

### New or Old Business:

The McHenry County Trustee meeting is October 28, 2024.

Trustee Davis brought up the call we had for a cat stuck in a tree. We did respond but did not get the cat. We will work on updating operational procedures for responding to calls like this.

Trustee Saletta motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classes of employees, and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Attorney Miller, seconded by Trustee Davis. All in favor say aye and the meeting closed at 9:44am.

Trustee Saletta motioned to close the closed meeting of the Board of Trustees and return to open session, seconded by Trustee Mahoney. All in favor say aye and the closed session meeting ended at 10:40am.

The regular meeting of the Board of Trustees re-opened at 10:40am.

Callie Thompson and Tina Winters re-entered the meeting at 10:47am.

Executive Administrator, Administrative Assistant review: Trustee Saletta motioned to authorize an increase in vacation days for Callie Thompson and Tina Winters by five days each, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Deputy Chief review: Trustee Palermo motioned to approve a \$5,000 increase in annual pay for Deputy Chief Wagner based on his 6-month evaluation, effective November 1, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Local 4106 Benefit Proposal: Nothing.

Chief Ravagnie reviewed station coverage and details for Lt. Larsen's funeral.

The Pension Board currently has over \$53,000,000. We are at 82% funded, and we need to be at 90% by 2040. The next budget year should include another \$300,000 for pension.

We are looking to hire again in January or February.

There was some discussion about Lt. Larsen's wife continuing on our insurance. Attorney Miller will look into it.

Trustee Saletta motioned to adjourn, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 11:02am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**11/19/2024 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis, and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, members of the public and Huntley Fire Protection District.

The meeting opened at 9:00am.

Attorney Miller entered the meeting at 9:03am.

Public Comments: None.

Correspondence: We received a condolences card from Algonquin LITH Fire for the passing of Lt. Larsen. We also received thank you cards from Hampshire fire for assisting with a structure fire, Shepherd of the Prairie, and from a resident to the members for assisting her husband before he passed.

Presentations- Life Saving Award: On October 1, 2024, a 57-year-old man was working outside and started not feeling well. His stepson, who is a FF/EMT from Spring Grove, called 911 and started CPR. Lt. Kelly Gitzke presented the stepson with a lifesaving award. Awards were also presented to the dispatcher on the call, Lt. Slusin, firefighters DeRaedt, Roddy and Russell, and one of our interns.

Huntley Fire Protection District members and most of the public left at 9:09am.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,156,085.15, seconded by Trustee Palermo. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are at the halfway point of the budget year. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Minutes from October 15, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on October 15, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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Approval of Closed Minutes from October 15, 2024: Trustee Mahoney motioned to approve the closed minutes from the Regular Board meeting on October 15, 2024 and keep them closed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Miller gave an overview of the tax levy.

Approve: 2024 Tax Levy Ordinance- Trustee Saletta motioned to approve the 2024 tax levy ordinance, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

General Report: Last year at this time we were at 6,109 calls, and we are currently at 6,456 calls. We had a record month of 702 calls in October. We have three more vehicles that our mechanic will be working on for other departments. The Chiefs attended MCC to do a talk on our District and perform mock interviews. There has been a lot of FOG training the last few weeks. Our crews have been to several fires recently and they have been doing a great job. We had Woodstock and Crystal Lake out at the training tower. We had our first Safety meeting with the Union and laid out the organizational structure for the new committee. We will be meeting quarterly. We have four interns graduating from BOF. Station 3 has had the mold issues taken care of. Physicals will begin in December.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 48% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Foreign Fire received their check from the Illinois Municipal League.

Insurance: We had our insurance meeting and it went well.

SEECOM: SEECOM has implemented new procedures and radio frequencies. We are working on updating our box cards now.

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Board of Commissioners: The Board of Commissioners met on November 8<sup>th</sup> and talked about setting up dates for the Lieutenants test and interview dates for the new hires. 19 people took our full-time test.

Fire Cost Recovery: We received a check for \$2,724.00.

Grant Applications: Nothing.

Village/Counties: We did some mock training with the Village. There are a lot of events coming up in Huntley.

New Business:

Zoll Medical- \$33,653.15: This is for a cardiac monitor for the reserve ambulance. Trustee Davis motioned to approve the purchase of a cardiac monitor in the amount of \$33,653.15, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Declare surplus 1993 Pierce Lance Fire Engine: This was our training engine which needed to be towed back to the station because of a lot of issues with it. We do have another reserve. Trustee Saletta motioned to approve declaring the 1993 Pierce Lance Fire Engine surplus, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Jack Mueller College- \$699.00: Trustee Davis motioned to approve the college reimbursement in the amount of \$699.00, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Alex Vucha entered the meeting at 9:40am.

Trustees Agenda:

New or Old Business:

Approve meeting dates and times for 2025: Trustee Palermo motioned to approve the 2025 meeting dates and times with a correction on the January date, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Mahoney motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classes of employees, the selection of person to fill a public office or discipline, performance, or removal of the occupant of a public office, and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Executive Administrator Callie

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Milford Brown President	James Saletta Treasurer	Joseph Mahoney Secretary	John Davis Trustee	Luke Palermo Trustee	Scott Ravagnie Fire Chief
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# HUNTLEY FIRE PROTECTION DISTRICT

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Thompson, Administrative Assistant Tina Winters, and Attorney Miller, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 9:44am.

Trustee Saletta motioned to close the closed meeting of the Board of Trustees and return to open session, seconded by Trustee Mahoney. All in favor say aye and the closed session meeting ended at 10:28am.

The regular meeting of the Board of Trustees re-opened at 10:29am.

Trustee Saletta motioned to approve the Kelly Day proposal letter of agreement, seconded by Trustee Palermo. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Mahoney motioned to adjourn, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 10:31am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## **Special Meeting of the Board of Trustees of the Huntley Fire Protection District 11/19/2024 at 5:15pm Station One**

Trustee Brown called the Special Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, Trustee Davis, and Trustee Palermo. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members and family members of the Huntley Fire Protection District.

The meeting opened at 5:20pm.

Public Comments: None.

Presentations: Oath of Office ceremony:

Chief Ravagnie introduced firefighter Andrew Wera. He started in the fire service in 2009 with Rutland Dundee Fire and also worked at West Dundee Fire. Andrew took his oath of office and will be badge number 112.

Chief Ravagnie introduced firefighter Jacob Prorok. He started in the fire service in 2012 and went full time at Lake Forest Fire in 2016. Jacob took his oath of office and will be badge number 113.

Chief Ravagnie introduced firefighter Joren Bublitz. He was sponsored by Pingree Grove in 2009 and worked for Hampshire Fire from 2012-2014. He also worked at Huntley previously before going full time with Wauconda Fire. Joren took his oath of office and will be badge number 114.

Chief Ravagnie introduced firefighter Christopher Witcik. He started in the fire service in 2015 with Harlem Roscoe Fire. He then went full time at Cherry Valley Fire. Christopher took his oath of office and will be badge number 115.

Chief Ravagnie introduced firefighter Bradley Basler. He started with Cary Fire in 2016 and was hired full time with Dixon City Fire in 2019. Bradley took his oath of office and will be badge number 116.

Chief Ravagnie introduced firefighter Ryan Andre. He started as an EMT with Atec and in 2015 was sponsored by Woodstock Fire. In 2018 he came to Huntley part time, and we sponsored him for the paramedic program. He was hired full time at North Lake Fire and then moved to Arizona where he was full time at Gilberts Fire before coming back to Huntley. Ryan took his oath of office and will be badge number 117.

Trustees Agenda: None.

Trustee Saletta motioned to close the special meeting of the Board of Trustees, seconded by Trustee Davis. All in favor say aye. The motion was passed, and the meeting closed at 5:54pm.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**12/17/2024 at 9:00am**  
**Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Saletta, Trustee Mahoney, and Trustee Davis. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, and Executive Administrator Callie Thompson. Absent was Trustee Palermo.

The meeting opened at 9:00am.

Public Comments: None.

Correspondence: We received a thank you letter from Woodstock Fire.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,066,909.07, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: There was some concerns on the budget due to the expenditures being slightly over. Trustee Saletta proposed to meet with our accountant. Trustee Davis motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Brown. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular Minutes from November 19, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on November 19, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed Minutes from November 19, 2024: Trustee Mahoney motioned to approve the closed minutes from the Regular Board meeting on November 19, 2024 and keep them closed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Special Minutes from November 19, 2024: Trustee Mahoney motioned to approve the minutes from the Special Board meeting on November 19, 2024, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: We will talk in closed session.

General Report: Last year at this time we were at 6,632 calls, and we are currently at 7,074 calls. Physicals end on Thursday for our members, and we had three members that needed to follow up with their doctors. Two have since been cleared. We have several members still on light duty. We had our first budget meeting

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Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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with our accountant last week. Elburn Fire will be out today to see our stations and ambulances. A few departments are interested in the engine that we have declared surplus. The engine that was hit on I-90 is at the body shop and appears to have about \$83,000 worth of damage. We have had a lot of departments interested in having our mechanic do work on their vehicles.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: We have generated a lot of revenue from sprinkler and fire alarm fees this year. We are expecting an additional \$90,000 in revenue next year.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 48% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Members of the Union as well as both Deputy Chief's are on the new Safety Committee. The new Union President is David Floyel and the new Vice President is Coltin Thomas. Foreign Fire just had their elections and we will find out more in January.

Insurance: Nothing new.

SEECOM: Jason Kern is resigning and taking on a new position elsewhere.

Board of Commissioners: They had interviews for the full-time list on December 9, 2024. We had to cancel our interviews on December 11, 2024 and have rescheduled for December 17, 2024. The final list will be approved on December 26, 2024.

Fire Cost Recovery: We received a check for \$5,826.00.

Grant Applications: Nothing.

Village/Counties: There are a few more projects coming into the Village. The Chiefs will attend the McHenry County Safety meeting coming up.

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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New Business: None.

Trustees Agenda:

New or Old Business:

Trustee Mahoney motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classes of employees, the selection of person to fill a public office or discipline, performance, or removal of the occupant of a public office, and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Executive Administrator Callie Thompson, and Attorney Miller, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 9:20am.

Trustee Saletta motioned to close the closed meeting of the Board of Trustees and return to open session, seconded by Trustee Mahoney. All in favor say aye and the closed session meeting ended at 9:52am.

The regular meeting of the Board of Trustees re-opened at 9:52am.

Trustee Davis motioned to adjourn, seconded by Trustee Mahoney. All in favor say aye and the meeting closed at 9:53am.

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President Milford Brown

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Secretary Joseph Mahoney

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Milford Brown  
President

James Saletta  
Treasurer

Joseph Mahoney  
Secretary

John Davis  
Trustee

Luke Palermo  
Trustee

Scott Ravagnie  
Fire Chief