



# HUNTLEY FIRE PROTECTION DISTRICT

---

11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**5/21/2024 at 9:00 am  
Station One**

President Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were President Brown, Trustee Saletta, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Wagner, Attorney Miller, Incoming Trustee Palermo, Administrative Assistant Tina Winters. Absent were Executive Administrator Callie Thompson and Trustee Davis.

The meeting opened at 9:00 a.m.

Public Comments: None

Swearing in: Attorney Miller conducted the swearing in of Luke Palermo as the newest trustee on the board.

Correspondence: None

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,164,332.89, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: The report shows that we are ending the fiscal year over on revenue and under on expenses. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from April 16, 2024: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on April 16, 2024, seconded by Trustee Saletta. Roll call noted, Trustee Palermo abstained, all other voting members voted yes. The motion was passed.

Approval of the Closed Minutes from April 16, 2024: Trustee Mahoney motioned to approve the minutes from Closed Board meeting on April 16, 2024, and to keep them closed. Seconded by trustee Saletta. Roll call noted, Trustee Palermo abstained, all other voting members voted yes. The motion passed.

Approval of Special Meeting minutes from April 16, 2024: Trustee Mahoney motioned to approve the special meeting minutes from April 16, 2024, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Miller reported that there is some conversation in the legislature about the drop provision, however, there is nothing official at this time.

- i. Review and approval of 2024-2025 Budget – Trustee Saletta made a motion to approve the 2024-2025 budget, Trustee Mahoney seconded, roll call noted, all voting members voted yes, the motion passed.

---

Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

---

11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

- ii. Budget and Appropriation Ordinance 2024-01: Trustee Saletta made a motion to approve ordinance 2024-01, seconded by Trustee Palermo, roll call noted all voting members voted yes, the motion passed.
- iii. Electing Board Members: Nomination and Approval:  
**President:** Trustee Saletta nominated Trustee Brown for the position of President. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.  
**Secretary:** Trustee Saletta nominated Trustee Mahoney for the position of Secretary. Trustee Palermo seconded the motion. Roll call noted Trustee Brown abstained, all other voting members voted yes; the motion passed.  
**Treasurer:** Trustee Brown nominated Trustee Saletta for the position of Treasurer. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.
- iv. Corporate Resolution: Trustee Palermo made a motion to approve the corporate resolution. Trustee Saletta Seconded the motion. Roll call noted that all voting members voted yes; the motion passed.
- v. Intergovernmental Agreement: Woodstock FRD: Trustee Saletta made a motion to approve the intergovernmental agreement with Woodstock FRD. Trustee Palermo seconded the motion; roll call noted all voting members voted yes; the motion passed.
- vi. EMS/MC Billing Service Agreement: Trustee Palermo made a motion to approve the EMS/MC Billing Service Agreement. Trustee Mahoney seconded the motion. Roll call noted all voting members voted yes; the motion passed.

Trustee Mahoney left the meeting at 9:40a.m.

General Report: We are currently at 2,778 calls for the year, compared to 2,667 this time last year. We have two members out now: one for knee replacement surgery, and one part time member on workers comp for a back injury. Chief Levendoski shared that we just completed full time testing. There were 40 applicants who took the test, of those, 23 advanced all the way to the interviews which will be held on Friday, May 31<sup>st</sup>. There are 12 paramedics on the list, so we are very optimistic about the pool of applicants. Chief Ravagnie shared that the district is working with IT to increase security with two factor authentication. He also shared that there were 12 contractors that attended the roof walkthrough for station 3 on May 1<sup>st</sup>. Of those, 10 submitted bids. Chiefs Ravagnie and Wagner, along with Director of Training, Ricky Madsen attended the MCC graduation ceremony, Huntley had 3 members of the cadet/intern program and one sponsored student graduate. There was an acting officer boot camp held the week of May 13<sup>th</sup>. It was well attended, and initial feedback was positive. We are looking at creating and holding bootcamp style training courses for both the Lieutenant and Battalion Chief levels next before the upcoming testing opportunities. The district will be participating in the wall that heals and vet's roll tribute escort on May 22<sup>nd</sup>.

Trustee Mahoney returned to the meeting at 9:43a.m.

Alarm Response: Any questions? No.  
EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

---

Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

---

11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

Fire Prevention Report: Chief Ravagnie shared that there is a lot of growth happening in the district right now and lots more projected in the coming months and years. There is concept phase growth potential on Samantha Lane near Huntley Springs and DeFiore Funeral Home has applied for expanding their business to include pet cremation.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 64% return rate, and all have been 100% positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee has nothing scheduled. The Foreign Fire Board meet on April 26, 2024, Labor Management is scheduled to meet on June 6<sup>th</sup>.

i.: Approved Foreign Fire items: Rigid Jobsite blowers, 50% payment of the intergovernmental agreement with Woodstock FRD for Alex Vucha's services, Rigid Jobsite radios, Christmas Party for members and their families, Blackstone grills for the stations, and a Halloween party for the members and their families. Trustee Saletta made a motion to accept the approved foreign fire spending as presented. Trustee Mahoney seconded the motion.

Insurance: Nothing to report

SEECOM: DC Wagner spent a day with at the dispatch center and we have had a few members from SEECOM come to the district to ride along with the Battalion Chiefs.

Board of Commissioners: They are working on a new full-time list; interviews will be May 31<sup>st</sup> at Station 1. Chief Ravagnie asked the board for approval for first quarter payments to commissioner Hopkins and Commissioner Figolah in the amount of \$125 each. Trustee Palermo made a motion to approve the first quarter commissioners' payments. Trustee Mahoney seconded the motion, roll call noted, all voting members voted yes; the motion passed.

Fire Cost Recovery: We received a check for \$2,512.

Grant Applications: Nothing received yet

Village/Countries: Huntley Police Chief Porter will retire June 7, 2024. HART group had a meeting on May 14<sup>th</sup>, DC Linda Hooten was invited to attend.

New Business:

- a. Station 3 Roof & Gutter Replacement (All American Exteriors) -Trustee Palermo made a motion to approve the bid for \$82,400 and to grant the chief authority for additional spending shall the need arise for misc. items such as plywood replacement. Trustee Mahoney seconded the motion. Roll call noted, all voting members voted yes. The motion was passed.

---

Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

---

11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

- b. Motorola Solutions, Inc.– Trustee Saletta motioned to approve \$160,168.32 for the purchase of sixteen (16) portable radios. The motion was seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion passed.
- c. Systems Mechanical, Inc. – Trustee Saletta motioned to approve \$28,200 for work at Station 3. The motion was seconded by Trustee Mahoney. Roll call was noted, all voting members voted yes. The motion passed.
- d. CWF Restoration – Trustee Mahoney motioned to approve \$29,999.42 for reconstruction work at station 3. Trustee Palermo seconded, roll call noted that all voting members voted yes, the motion passed.
- e. Tuition Reimbursement: Josh Koelper – Trustee Mahoney made a motion to approve the tuition reimbursement in the amount of \$ 349.50 for Josh Koelper. Trustee Brown seconded the motion, roll call noted that all voting members voted yes; the motion passed.
- f. Tuition Reimbursement: Ben Graff – Trustee Mahoney made a motion to approve the tuition reimbursement in the amount of \$699. Trustee Palermo seconded the motion, roll call noted all voting members voted yes; motion carried.

## Trustees Agenda:

New or Old Business: Trustee Palermo thanked the board and the district for the opportunity to service in this capacity.

In lieu of closed session, a discussion was held in open session about the employment of probationary firefighter O'Donnell.

The next regular board meeting will be on June 18, 2024, at 9:00 a.m.

Trustee Mahoney made a motion to adjourn, seconded by Trustee Palermo. All in favor say aye and the meeting closed at 10:15 a.m.

---

President Milford Brown

---

Secretary Joseph Mahoney

---

Milford Brown	James Saletta	Joseph Mahoney	John Davis	Luke Palermo	Scott Ravagnie
President	Treasurer	Secretary	Trustee	Trustee	Fire Chief