



HUNTLEY FIRE PROTECTION DISTRICT

11808 Coral Street PO Box 517 Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
Held the 20th Day of August, 2019
At the District's Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, Trustee Brown, Trustee Saletta, Trustee Davis and Trustee Mahoney. Trustee Bayser was absent. Also present were Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek and Attorney Jim Wargo. The meeting opened at 5:30PM.

The meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: Fire-Medic Floyel is the lead person for the Cadet and Intern Program. Mr. Floyel took a bunch of students to IFSI. They all wrote thank you letters to the Trustees for allowing them to go to IFSI. Each Cadet and Intern introduced themselves to the Trustees and shook their hand. The Cadets and Interns do training two times a month. They are very involved with all the events in the District. They do a lot for the community. Mr. Floyel is also very involved with them, taking them up to the college and making sure they have everything they need.

Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$493,130.69 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the Lauterbach and Amen Budget Report for July seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the Regular Meeting Minutes of July 16, 2019 with one change seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the Closed Meeting Minutes of July 16, 2019 and keep them closed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Milford Brown	Bonnie Bayser	Fred Olson	James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

We received a thank you letter from the City of Barrington for a HAZMAT call.

Harriet Ford wrote a letter to the editor in the Northwest Herald thanking the men and women of the District for hosting a three day food drive to fill the Grafton Township Food Pantry. They received so many donations that they asked the District not to hold the remaining scheduled food drives. Ms. Ford also sent a thank you letter on behalf of the Board of Directors of the Grafton Food Pantry thanking the District for conducting the food drive.

We received a thank you note from Tom, Molly, Sophia and Birelle Duple for providing an engine for their block party.

We received an email from Adam Dean, the Chief Security Officer for the Huntley Community School District 158, thanking the District for welcoming the students back to school.

Attorney Jim Wargo said Attorney Miller spoke with the Home Owners Association from Manchester Lakes. They said they have a new property manager, the old company was billing incorrectly. The billing is now corrected. Attorney Wargo said after looking at the agreement, the District is responsible for a percentage of all the ponds. We don't know what those numbers are. There was some discussion. Chief Ravagnie spoke to the Village Manager of Algonquin. The village agrees that the fees are getting expensive and that we should cap our pipe. We need to speak with McHenry County about how much it would cost to do it. It could cost around \$50,000 in total. We can get a contract going with HR Green and our attorneys. There was additional discussion. Keep moving forward with it, see what HR Green would charge. Talk with the new property management company to see if they are willing to negotiate the amount down with them.

Legislative Report: Regarding competitive bidding, the bids don't have to be published in a daily published newspaper and to allow joint purchasing extended with private companies as well. The Secondary Employment Bill has not been signed by the Governor. The Bill states that if you have a part time employee who is full time in a different department you will need to notify the full time department if the employee gets hurt working part time with you.

We have had 3,155 calls year to date which is an increase of 251 calls for the year. We have four employees out on injury. One is out with a hip injury they should be out another three weeks, one is out for a neck injury and is coming up on a year, the knee injury is working on a pension hearing, the last one is having shoulder surgery on Friday, and will be out at least six weeks. If it is the rotator cuff, it will be much longer.

Station 1 (Annex) construction has begun. All the interior walls are down. They will start saw cutting for plumbing. The entire front is off the building. They won't work on the exterior until Spring.

Regarding Station 5 construction, the underground plumbing is complete. They are working on sewers, the walls are going up today or tomorrow and will be up in one day. They will put braces in the ground to hold up the walls. Boldt is saying Station 5 should be complete January or February 2020. We continue to work on getting costs down. We are reusing the staircase at the Annex to save money. How is the Com Ed line moving going? AT&T is covering their bill. We are waiting to hear from Comcast and Com Ed. Chief Ravagnie spoke with Dave Johnson who talked with their Com Ed representative to see if there is anything they can do. Boldt's crane can't get within 25 feet of the wires. We are also working with State Representatives to see if there is anything they can do. The work at the Training Tower is done and all items are fixed. The new (refurbished) ambulance is finished. They are doing a road test this week and hopefully we can pick it up next week. We won the softball game versus the Huntley Police at National Night Out. The Touch a Truck event was a huge success. We were reimbursed \$675.00 from the McHenry County Trustee Association for sending our Cadet and Interns to IFSI. We are writing an additional paragraph regarding ambulance billing for departments that help out our District and take our residence to the hospital. The supporting department will still charge out of District rates but will not take them to collections. We will write an agreement with Division 2. Lindsey from Andres is coming out speak to Division 5 to go over the same issue.

Lieutenant Levendoski gave the Alarm Response and Training Report which is in the Board packet. Turnout times are being reported to the Battalion Chiefs to let them know what each apparatus turn out time is. Battalion Chief Pierce found two different times in the computer. He is looking into it. Everyone in the county is noticing their turn out times are getting longer. Regarding Accreditation, we had a telephone conference with compliance report review. They recommended that we stay accredited for another year. We will work on being re-accredited in 2021. We are working on the Strategic Plan. We are thinking about putting together an email with a link to take a questionnaire to get feedback from the business owners in our District without everyone attending a meeting. Maybe Chamber of Commerce can help as well?

Lieutenant Harders gave the EMS Dispatches and Education Report which is in the Board packet. We have 6 students being sponsored for paramedic class. We will have everyone trained on new SMOs next week. The application has been filed with the State for the inspection of the new ambulance.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. Huntley High School is adding on to the back of the theater. We received an email regarding the Regency Square lots 8 and 9 development, they are putting in a parking lot. Can we sell those lots yet? Maybe approach them to see if they will split the sale of the property. We had an event where a surge suppressor for an air conditioning unit started a fire. We just had another event similar to the one mentioned above. They have a UL symbol but they are not UL. We blasted it out to the other Fire Investigators. It is also on our website as a warning.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. Some of the teachers sent us pictures of the District welcoming back the students to class. We will be meeting with Alden next month. Touch a Truck was a huge success. Boldt Construction provided construction t-shirts for the kids. Maybe next time for Touch a Truck we can have a food truck and water. We will be hosting a Fall Prevention Program along with Sun City and Northwestern Medicine. It will be a 4 week pilot program at Sun City with a different topic and speaker each week. Athletico will be included the next time we hold the program. The Food Drive was amazing. People were bringing full carts of food to the bin. Next year we will do a food drive at each store, Wal Mart, Aldi and Jewel. Culver's Book Reading had 50-75 kids along with free French Fries. Lieutenant Bentley has been having lunch with Huntley Police and Lake in the Hills social media people to get better acquainted. Our Social Media Pages are doing well.

Our Customer Service Surveys have a 40% Return Rate with no complaints. A man and woman came in to discuss that they wanted to go to Sherman but were advised it was in the patient's best interest to go to the closest hospital which is Northwestern. They were not offered the possibility of going to Sherman Hospital by signing a waiver. The State Law signifies that if it is a life threatening situation you have to go to the closest hospital. We think the main reason they were unhappy with Huntley Hospital was because they wound up being transferred to Sherman Hospital and then they charged them \$900.00. They said our guys did a great job. There was some discussion. Can he sign a waiver if he is of sound mind to go to a different hospital? Maybe for future training we offer them the choice? What is standard practice? Can we get an opinion from IDPH? We need to get further direction on it.

Deputy Chief Schlick gave the Facilities Report from Battalion Chief Flannigan which is in the Board packet. Lieutenant Bob Smith has been doing some painting at Station 4. We are about to start exterior painting at Stations 2 and 3.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet.

Chief Ravagnie gave the Committees Report. The Insurance Committee, along with Woodstock and Algonquin Fire Districts, attended a presentation from Tactical Athletic. If anyone gets hurt, they get involved immediately. You can be seen by a doctor, have an MRI or whatever you need and be in surgery, if needed, within 2 days. The top athletes work with these people. They are involved in the whole process from start to finish. They also have people who work full days with firefighters in full gear and same with the police so they are well trained in what we do. Illinois Public Risk Fund endorses them. We can use the grant money from IPRF to pay for this program. This program gets people back to work faster. We only pay for the full time members which is \$23,500. It includes all our family members plus part time members and their families as well. No contracts to sign. We can't make the guys use them though, they don't have to go with them. They would come in to do a presentation to the members and their wives if we are interested. You should move ahead with it, it is a great idea. Any bidding requirements? Attorney Wargo said there is not a bidding requirement for this.

Also for the Insurance Committee, we are comparison shopping for health insurance. All members have to fill out 2 page information sheets. We are trying to get our cost down. We are currently looking at a 6.3% increase. Corkill has been working on getting the cost down from 10%. For dental and vision we have to go with MetLife because there isn't anything else out there.

For September 11, Senior Staff will take over planning the ceremony. Lieutenant Madziarek will be handling the ceremony this year.

Pastor Hoffman got a call to go to Michigan so he is there now. Deacon Lou is still here, he is going to be gone for two months.

The meeting for Labor Management was moved to August 28.

The Foreign Fire Tax Committee will meet again October 14.

We have had a couple of meetings with SEECOM to go over medical emergency terminology. No one using their service likes the wording, there is not enough information. The three dispatch centers have been meeting to figure out the code changes.

The Board of Commissioners have been meeting a lot. All interviews for Full Time Testing were August 6. A couple of candidates didn't show up. We are in the process of receiving points from the candidates. We will be meeting Thursday and have a final list on Friday. Twelve of our part time employees tested and are all on the list. The Commissioners are getting ready for the Lieutenant test. IOS is very expensive for testing. It will be between RMA and the Illinois Fire Chiefs. We have 16 candidates.

We received a check from Fire Cost Recovery for \$5,784.00.

We haven't heard anything yet regarding the Safer Grant.

The Village of Huntley will be hosting the Huntley Hootenanny on September 7. They currently have 1,700 people signed up. We will be using the light tower to help illuminate part of Main St. Lake In The Hills is getting ready for Sunset Fest. Thursday we will be meeting with the Village of Huntley regarding Fall Fest.

Deputy Chief Schlick gave an overview of ISO's visit. We submitted three 3 ring binders of information. Station 5 doesn't count until it is built. Unless we train with SOPs and SOGs it doesn't count. Mutual Aid and Auto Aid training has to also improve. Our Community Public Education is considered extra credit right now. The strength of our Fire Prevention Bureau is also a plus. Water flow is 40% of our score. None of the villages are doing flow testing. We want to bring in the village managers so ISO can explain why it is important. Gilberts is using Fire and Building codes from 2003 which

now applies to the entire District. The decision should take about 6 months. Our communication center did great.

Trustee Davis motioned to approve Allied Painting Services Inc. in the amount of \$11,600.00 to paint Stations 2 and 3 seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the purchase of 6 new monitors for the ambulances from Zoll Medical in the amount of \$181,034.28 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve one of the potential vendors for Lieutenant Testing not to exceed \$22,000 seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve MetLife Renewal for Dental/Vision in the amount of \$117,818.64 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Ordinance 2016-03 does list mileage reimbursement for the Trustees. It mentions 54 cents for personal vehicle and 19 cents for District vehicles per mile. It has to be discussed in an open meeting to approve the expense. Trustee Davis motioned to approve \$176.04 for mileage reimbursement for Trustee Mahoney to attend NIAFPD seconded by Trustee Saletta. Roll call noted, Trustee Mahoney abstain, remaining voting members yes, motion approved.

Trustee Mahoney asked, how is our ID card machine working? Chief Ravagnie said we got it fixed, I will take your picture tonight.

Trustee Saletta motioned to close the Regular Meeting of the Board of Trustees and go into Closed Session for collective bargaining matters or consideration of salary schedules for one or more classes of employees inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Wargo and Recording Secretary Maria Piszczor seconded by Trustee Mahoney. Roll call noted, all voting members yes and the meeting closed at 7:21PM.

President Milford Brown

Treasurer James Saletta

