



HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
Held the 19th Day of November, 2019
At the District's Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek and Recording Secretary Maria Piszczor. The meeting opened at 5:30PM.

The meeting participants said the Pledge of Allegiance.

Public Comments: None

Presentations: None

Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,599,329.99 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Lauterbach and Amen Budget Report seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed. Chief Ravagnie said we did a 6 month review with Wes Levy, we are on target and working on the budget for next year.

Trustee Bayser motioned to approve the Regular Meeting Minutes of October 15, 2019 as presented seconded by Trustee Mahoney. Roll call noted, Trustee Davis abstained, all remaining members yes motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of October 15, 2019 and keep them closed seconded by Trustee Mahoney. Roll call noted, Trustee Davis abstained, all remaining members yes motion passed.

Correspondence: None

General Report: We had 4,812 calls Year-To-Date. We are up 160 calls from this time last year. Tactical Athlete came out and gave a presentation to each shift and their spouses. Chief Ravagnie and Deputy Chief Schlick attended the Huntley Chamber of Commerce meeting.

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Wes Levy will continue to work with us but Rachel is cutting back her hours. Danielle will be taking over for Rachel. We met with an independent audit company that other districts recommended. One is out of Elgin, we met with them on Tuesday. The others are preparing quotes for us and then we will also meet with them. One quote is less than what we are paying now. Station One is moving very slowly because the weather has not been favorable. They are currently working on the front wall and then they will start working inside. Station 5 is all sealed up. All systems are being worked on, 90-95% of the inside walls are up. Nicor put their line in, we are waiting for them to hook it up. On November 1, the GEMT paperwork for Medicaid was submitted but there has been no word from them. We have four employees out on medical, hopefully one will be back tomorrow.

Lieutenant Levendoski gave the Alarm Response and Training Report which is in the Board packet. Our call volume was low last month. Our response times have been down. Travel times are also down. We are currently 160 calls ahead of last year. We are projecting a 4% increase. We have had a 7% increase over the past several years. Thursday we are training with Algonquin FPD doing live fire and extrication training. The Training Committee is working on next year's schedule. We are also working on giving Lieutenant Harders a training day each month for EMS.

Lieutenant Harders gave the EMS Dispatches and Education Report which is in the Board packet. We had two cardiac arrests last month. Intubation went very well. We are going to start recognizing crews for doing a good job by having a "call of the month". There was a wrong way driver on I90. Thankfully we were able to assist them and determine they had a stroke. The Fire-Medics are doing a great job.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. Huntley Springs is now open. They broke ground on the new Jewel north of Main St. Consumer Products added some verbiage to their website regarding a battery charger that was smoking. Is it on the HFPD website? Yes it is on our website. The GFI didn't trip. There was some discussion regarding the smoke detectors that have the 10 year battery. The Illinois Fire Safety Alliance just received a shipment of new smoke detectors with the 10 year battery.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. The Huntley High School Technology Class is in the process of working with Apple and Google for their new app. There was some paperwork to complete to make sure we are not going to charge for the app. We are done with the Safety Trailer for training the schools. Deerpath will be holding an appreciation breakfast coming soon. We are working on a cost reduction pilot program for NFPA. We will gather data and we will be able to access it through a dashboard. NFPA is flying Lieutenant Bentley down to Miami to meet with the other departments to make it easier for everyone to work together. The Fall Prevention Program Task Force will be meeting after the holidays.

Attorney Miller entered the meeting at 5:51PM

The Customer Service Surveys have a 47% return rate.

Deputy Chief Schlick gave the Facilities Report which is in the Board packet.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet.

Committee Reports: The Insurance Committee will be meeting very soon, we extended our contract

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at the current rate through the end of the year. The Safety Committee will be meeting December 18. Labor Management will be meeting soon. The Foreign Fire Tax Committee approved the upcoming training and metal helmet shields.

The CAD went down for about two hours yesterday.

The Board of Commissioners have been meeting quite a bit lately. The Lieutenant Assessment Center was four days and the test was on November 9th. Sixteen candidates took the test, they all did well. The list should be posted by next Tuesday, November 26. We attempted to interview the top 6 candidates on the Full Time Eligibility List. We wound up interviewing 4 because one of the candidates had already accepted a full time position elsewhere and the other one backed out at the last minute. Present for the interviews were the three Commissioners, Fire-Medic Koelper, Chief Ravagnie and Deputy Chief Schlick.

We received the Fire Cost Recovery check in the amount of \$5,712.00.

We submitted our requests to IPRF for a gear dryer, funding for Tactical Athlete and Target Solutions. Deputy Chief Schlick worked on the RFP for the Grant Administrator. We received three bids. There was an article in the newspaper stating that we received \$1 million dollars in grant money. What the article didn't say was that the money is divided between 4 departments plus the grant administrator. Deputy Chief Schlick did a lot of work on it. FEMA requires us to have a Grant Administrator. Deputy Chief Schlick looked on the Department of Labor website to see what a grant administrator is paid and it is \$64,000 annually. There was some discussion.

There is nothing new with the counties. We will be getting our road salt from the Village of Huntley instead of the Park District. We asked the Huntley Police to do our background checks but they declined for now because they are a little short staffed.

Trustee Saletta motioned to approve the renewal of the scheduling software with Aladtec in the amount of \$5,544.00 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Safer Grant Administrator from Adapt Management covered through grant funds not to exceed \$256,000.00 with a four year contract seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to hire two Fire-Medics per District Policy seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Agenda

Old: Trustee Saletta asked if there were any updates on the Strategic Plan? Lieutenant Levendoski has sent it to Chief Ravagnie and Deputy Chief Schlick for review, it is 99% done. We will have all the information at the special meeting.

New: Trustee Bayser motioned to approve the 2020 Board of Trustees Regular Meeting Dates seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Attorney Miller: The Marijuana Law goes into effect January 1, 2020 there will be a trailer bill to directly address Fire-Medics and Police. Most districts have a zero tolerance policy. The Illinois law is not Federal law. If we allow the use of marijuana, it could affect our grant and you could potentially lose your CDL. You can't be disciplined if your spouse is using and you are not. There is no breathalyzer for it. If you had a zero policy in the past it still holds. There was some discussion. Fire-Medic Petty said they may be able to use the CBD oils depending on the product. There was additional discussion.

Regarding the Pension Consolidation Bill, the Police Union was against it, they were excluded from negotiations. They introduced a poison bill but it didn't pass. The idea behind the bill is to be used as an investment tool. If this goes through you will have to send your pension funds to the state. We are losing control of our funds. The Pension Board probably won't have to meet quarterly unless you have a disability injury. The bill is law. The Pension Board needs to find out how the process is going to work. The way it is supposed to work is that everyone has their own fund like the IMRF, a separate Huntley FPD account with your money in it but nothing has been created yet.

Trustee Bayser motioned to approve Tax Levy Ordinance 2019-02 seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

The Special meeting date will be December 9th at 8:00AM.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Saletta. Roll call noted, all voting members yes, and the meeting closed at 6:49PM.

President Milford Brown

Secretary Bonnie Bayser

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